



Commissioner Meeting Minutes

January 11, 2021 through Dec. 31, 2021

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Commissioner Meeting Minutes

January 11, 2021 through June 28, 2021

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January 4, 2021

The Mitchell County Commissioners met in formal session on Monday, January 11, 2021 with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also in attendance were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KSVV Radio.

The meeting was called to order by Chairman Marshall and the Pledge of Allegiance was recited.

Stuart Porter, Schwab-Eaton Engineering, presented a contract for the Commission's consideration for bridge inspections. After review the commission agreed to the contract price of \$32,550 for two-years of service on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Dale Housh, Public Works Director, was going to check on whether the State of Kansas was going to offer any assistance with a snooper truck as they had previously for several of the bridges in the County.

Several transfers for 2020 were approved:

From MCO Fire District #1 to MCO Fire Special Equipment	\$15,000
From Fire District #3 to Fire District #3 Special Equipment	\$2,000
From EMS to EMS Special Equipment	\$100,000
From EMS to EMS Capital Outlay	\$50,000
From EMS (Rescue Squad) to Rescue Squad Special Equip	\$20,000
From County Health to County Health Capital Outlay	\$30,000

All transfers were approved on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Ron Eberle and John Winkel, Glen Elder Township, met with the commission to discuss possible reimbursement for cleaning out areas near box bridges that had silted in. The County will place a culvert for the Township instead of writing a reimbursement check.

The minutes of the December 31, 2020 and January 4, 2021 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Casey Fraser, Foley Tractor Salesperson, presented the commission with desk calendars, calendars, and date books in thanks for their continued patronage.

Resolution 1-21 regarding GAAP was approved on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Mike Cooper made motion for Tom Claussen to be Chair of the Commission for 2021 with Mike Cooper as Vice-Chairman. Jim Marshall seconded the motion and it carried by unanimous vote.

Elected County Official were sworn in by the County Clerk. Those sworn in were:

Mike Cooper, 2nd District County Commissioner
Jim Marshall, 3rd District County Commissioner
Chris Treaster, County Clerk (sworn in by Clerk of District Court Pam Thiessen)
Tami Eck, Register of Deeds
Mark Noah, County Attorney
Tony Perez, Sheriff

The meeting was adjourned at 9:50 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Mike Cooper, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

January 19, 2021

The Mitchell County Commissioners met in formal session on Monday, January 19, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KSVV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the January 11, 2021 meeting were approved as written on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Jim Marshall made a motion to approve the bond for new Glen Elder Township Treasurer Roderick C Cooper. Motion was seconded by Mike Cooper and carried by unanimous vote.

Eric Hamel, EMS Director, gave his regular monthly report. He also informed the commission that the computer at the Cawker Station is down. He will replace it with a computer in the Beloit Station and purchase a dura-book for Beloit. The cost will be \$2,057 which was approved on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Mr. Hamel also reported that he had an employee resign January 2nd but had replaced them on January 9th.

David Dohe, Emergency Management Director, reported that Thursday will be the Fire Chief's Meeting. Rescue Squad will also be having a meeting and the LEPC will meet on Monday.

Heather Hartman, Community Development Director gave an update on recent activities.

Jason Rabe, Beloit City Manager, reported the City is "status quo". Safe routes to school were discussed.

Cortney Murrow, County Health Director reported that the electronic sign for her department is coming. KSHSAA's increase of those able to attend various activities were discussed. COVID vaccines were discussed.

Sheriff Tony Perez met with the commission and informed them that he was going to purchase a new prisoner transport van as the current van is cumbersome, not fuel efficient, and has 99,000 miles. He received the commission's approval on motion by Jim Marshall to purchase a 2021 Transit Van from Beloit Auto and Truck Plaza in the amount of \$31,410. Mike Cooper seconded the motion and it carried by unanimous vote. Sheriff Perez also asked the commission to revisit his salary. He stated that he had requested an increase in pay back in 2015-16 and was told to wait until a later date. After discussion the commission raised the Sheriff's salary to \$68,000 per year on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 10:00 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

January 25, 2021

The Mitchell County Commissioners met in formal session on Monday, January 25, 2021 with Chairman Tom Claussen and member Mike Cooper in attendance. Jim Marshall attended the meeting via zoom due to snow. Also in attendance were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KVSV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the January 19, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

David Dohe, Emergency Management Director, presented a memorandum of understanding (MOU) with the North Central Kansas Technical College for use of their gymnasium to house people in times of emergency. The commission approved the MOU on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. The dive team was discussed. Mr. Dohe had requested that the dive team be funded but it was not listed in the budget. The commission authorized up to \$7,500 to be provided to the dive team from the General Fund on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

An MOU with the fair board was discussed. This would be used to house animals in times of emergency. The fair board was questioning whose liability it would be if there would be damage to the facilities. Mr. Dohe is currently working on this with the County's insurance provider. Mr. Dohe discussed his attendance at the fire chiefs meeting last week. Using Travis Lattin's spray plane to help with fires was discussed. The commission stated that if one of the fire districts uses the plane, they need to reimburse Mr. Lattin for his expenses.

The commission received notification of the Soil Conservation Open House to be held at the Mitchell County Museum on February 11th.

Heather Hartman, Community Development Director gave an update on recent activities. She discussed the Hansen Grant applications, which are due February 1st. The home located east of the Courthouse, which is on the Historic Register, is in disrepair and there is an individual who would like to see it repaired. There is a historic home preservation grant available through the North Central Regional Planning Commission. Mrs. Hartman will speak to the interested individual about it.

Jason Rabe, Beloit City Manager, reported the City is continuing their projects due to the nice weather being experienced.

Nate Richards, BCNR Solutions, presented information regarding his business and their recycling of e-waste. The costs associated with e-waste were discussed. The commission agreed to write a letter of support for BCNR Solutions for a grant to expand their business on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 10:00 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

February 1, 2021

The Mitchell County Commissioners met in formal session on Monday, February 1, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, David Porter, and Phillip Murrow.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the January 25, 2021 meeting were approved as written on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Jason Vetter, Noxious Weed Director, met with the commission and presented his 2021 Noxious Weed Plan. The plan was approved on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Mr. Vetter discussed various weed issues within the County.

David Porter asked the commission if they had or were going to make a statement concerning the "fraudulent" election results for the 2020 Presidential Election from several other states. Chairman Claussen stated that it was not the issue for the County Commission to take a stand on as these allegations were made in other states. The Chairman went on to say that he was on the election board in November and took offense to Mr. Porter's statements about a "fraudulent" election. Chris Treaster, County Clerk & Election Officer reiterated the Chairman's statement.

Phillip Murrow discussed snow removal on the Tipton Blacktop Road (K Road). He stated that it was his opinion that the Road Crew had not done enough to the road to keep it from becoming a sheet of ice. It was his opinion that they should remove the snow at a lower height to keep the roads from becoming icy. The commission stated that they would speak to Dale Housh regarding the issue.

Cortney Murrow, County Health Administrator discussed COVID and COVID vaccines. She informed the commission that there are currently 10 active cases and that the situation at the nursing home was better. She also stated that she was anticipating 100 doses of COVID vaccine this week. An executive session for non-elected personnel per KSA 75-4317 was requested for 15-minutes to include the commission, Mrs. Murrow, and Hannah Wyman, Home Health Coordinator. Motion to that effect was made by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:30 and ended at 9:45 when it was extended 5-minutes on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session ended at 9:50 with no decisions made in executive session.

Mike Cooper made motion to continue the County's membership in the North Central Local Environmental Planning Group. Motion was seconded by Jim Marshall and carried by unanimous vote.

EMS Director Eric Hamel was called to discuss a bid received for a power-cot for one of the ambulances. He stated that he is seeking a grant to help pay for the cot which has a cost of around \$43,000.00. The commission asked if he was going to see if the grant was awarded prior to ordering the equipment and he said he was.

The meeting was adjourned at 10:25 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

February 8, 2021

The Mitchell County Commissioners met in formal session on Monday, February 8, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KSVV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the February 1, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Becky Snook, 911/Dispatch Director informed the commission of a map feature that can be added to all emergency personnel's mobile devices to make locating an emergency faster. This program would automatically send the maps to the devices. It is a program that is provided by ATCI and renews year-to-year so the commission approved the \$1,800 fee for one year of the application to see if it meets everyone's needs on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

David Dohe, Emergency Management Director, requested permission to purchase a Durabook computer for his department. He stated that the one he currently uses is over 7-years old and in need of updating. The purchase was approved in the amount of \$1,718 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Dennis Lutgen, Landowner and John Cashatt, Schwab-Eaton Engineers, met with the commission to discuss improvements proposed to land just outside the Beloit City limits for water runoff and drainage. Mr. Lutgen wanted the County to sign-off on the plan for runoff. The commission wanted the County Attorney to review the document prior to signing it to make sure that the County would have no liability in case of a problem with flooding, etc. The commission did sign a letter stating that there was no zoning within County areas on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Mike Cooper made motion to approve Mr. Lutgen's contract with KDOT if the County was released from liability on the drainage issue. Motion was seconded by Jim Marshall and carried by unanimous vote.

Cortney Murrow, County Health Administrator discussed COVID and COVID vaccines. She stated that she had received a call from Stuart Porter, representing Ducks Unlimited and their banquet and auction scheduled for March, 2021. She stated that many individuals have told her that it's time to "get back to normal" and allow gatherings again. Mrs. Murrow felt it would be better to set a date in April for the banquet to allow for more vaccinations, etc. She also stated that if there is an outbreak prior to the banquet she would recommend they not hold the event. She also felt it was time to revisit the allowed number of persons at a gathering to a percentage of space available rather than a static number. She was going to get back to the commission at next week's meeting. An executive session for non-elected personnel per KSA 75-4317 was requested for 5-minutes to include the commission and Mrs. Murrow. Motion to that effect was made by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Session began at 9:41 and ended at 9:46 with no decisions made in executive session.

The commission passed Resolution 2-21 to void outstanding warrants and checks from the Clerk's and Treasurer's Offices on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission signed a proclamation declaring February as Teen Dating Violence Awareness Month on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

A letter was received from CASA informing the commission and citizen's that April 9th is "wear blue day" in support of Child Abuse Prevention and Awareness Month.

The commission formally approved CDBG-CV Grant Awards to those businesses who qualified for the program. Those awards were:

Dunstan Trucking	\$23,000
Lakeshore Tailgaters	\$23,000
Lisha's Beauty Salon	\$ 5,000
Seven Stars/North Shore Convenience	\$23,000
Tipton Grocery	\$23,000
Trapper Joe's LLC	\$23,000

The meeting was adjourned at 10:10 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

February 16, 2021

The Mitchell County Commissioners met in formal session on Monday, February 16, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the February 8, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tyler & Terri Dunstan, Dunstan Waste Solutions, met with the commission to request their signature on an application to allow their business to be designated as a transfer station. The commission stated that they would have to have the County Attorney review the permit prior to approval and signatures.

Eric Hamel, EMS Director, presented his regular monthly report. He also informed the commission that the purchase of the new cot was on hold as they did not receive a grant for the purchase.

Cortney Murrow, County Health Administrator, discussed the limitations to events and gatherings numbers from last week's meeting. Following discussion, the commission made motion to allow gatherings at 50% of fire code occupancy on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Mrs. Murrow also discussed possible sites for vaccinations to be given in larger settings. It was decided to have this alternative site at the Methodist Church Community Room as they had generously offered their facility.

Emergency Management Director David Dohe reported that Mitchell County's electronic sign has arrived and is in Dickinson County. He will pick it up on Thursday and it will be located on the highway out by the Little Red Schoolhouse.

A Neighborhood Revitalization application was approved for Roy Scoggan in the amount of \$70,000 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

The meeting was adjourned at 10:15 on motion by Mike Cooper and seconded by Mike Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

February 22, 2021

The Mitchell County Commissioners met in formal session on Monday, February 22, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the February 16, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Jason Rabe, Beloit City Manager, reported on costs, etc. due to the recent stretch of below zero temperatures and rolling blackouts caused by increased usage. The City of Beloit was able to run their own generators for a considerable savings to the City consumers.

Cortney Murrow, County Health Administrator, discussed COVID vaccines and recommendations on who should receive them. This is a decision for which the County Health Officer, Dr. Kimple, is responsible. Dr. Kimple feels that the group most susceptible to the virus are those over age 65 and his recommendation is to vaccinate those individuals first. There has also been considerable discussion about vaccinating educators so students may remain in person for learning. In the next batch of vaccine (100 doses) 50 will be designated to educators (40 to Beloit Public Schools and 10 to St. John's Schools). There will also be vaccines provided by S&S Drug, but those vaccinated there will have to receive their second dose of vaccine at that location as the Health Department will not provide second doses for those individuals. Those who choose to receive their vaccinations from a pharmacy will also be billed separately.

The meeting was adjourned at 10:00 on motion by Mike Cooper and seconded by Mike Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

March 1, 2021

The Mitchell County Commissioners met in formal session on Monday, March 1, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager, and Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the February 22, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Dale Housh, Public Works Director and Marty Hernandez, next in line for Mr. Housh's position met with the commission to discuss the Dunstan Waste Solutions application to be a transfer station. After considerable discussion and review of the County's Solid Waste Management Plan with other Counties in the region, the commission decided, by consensus, not to sign off on the application for Dunstan's to send to the State. The Fair Board has asked Mitchell County to waive the fees for the CD pit as they are tearing down the Barstow Building on the Fairgrounds and putting up a new building. The commission agreed to the request.

Brianne Beck, North Central Regional Planning Commission, met with the commission to present them with documents to sign to close out the CDBG-CV Grant for Mitchell County. After review of the recipients of this money the commission voted, on motion by Mike Cooper and seconded by Jim Marshall, to close out the grant. Motion carried by unanimous vote.

The meeting was adjourned at 10:30 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

March 8, 2021

The Mitchell County Commissioners met in formal session on Monday, March 8, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager, and Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the March 1, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Chairman Tom Claussen made mention that Jean Nelson was celebrating her 100th birthday today. The community wishes her the best. It was also noted that the St. John's boys' and girls' basketball teams would be participating in the State Basketball Tournament. The coaches for the teams are husband and wife, Lance and Leah Bergmann. Lance is a Deputy for the Sheriff's Department.

Dale Housh, Public Works Director, Marty Hernandez, next in line for Mr. Housh's position, mechanics Dale Lewis, and Gene Torkelson met with the commission to discuss the plans for a new building that were designed by their department. After reviewing the plans, the commission was pleased with what they had designed and authorized them to seek bids for the project. It was recommended that a general contractor be hired to allow for the plumbing and electrical work. Mike Cooper made motion for the Road and Bridge Department to advertise for bids for a steel building with the proposed specifications designed. Motion was seconded by Jim Marshall and carried by unanimous vote. Mr. Housh also informed the commission that if the rip-rap was available at Quartzite they would begin the project on the causeway.

Neighborhood Revitalization Applications were approved for Jetstar Marketing, LLC in the amount of \$530,000 and for Travis & Brooke Brummer in the amount of \$696,389. Motion to approve these applications was made by Jim Marshall and was seconded by Mike Cooper. Motion carried by unanimous vote.

Heather Hartman, Community Development Director discussed the Youth Entrepreneur Project. She also discussed the Peer Institute she would be attending via virtual meeting.

Jason Rabe, Beloit City Manager, gave an update on projects in the City and stated that things were going well.

Eric Hamel, EMS Director, provided his regular monthly report to the commission.

Cortney Murrow, County Health Administrator, presented grant applications for the commission's signature. These grants amount to \$78,173.25 but Ms. Murrow stated she knew she would not be funded at 100%. Grant applications were approved on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Ms. Murrow also discussed an ELC Covid 19 Infrastructure Grant which will give the County \$129,758. The money can only be used for certain items and one of the things Ms. Murrow was considering was a storage building to be placed on the east side of the Health Department's Building. Other items for possible use of funds were salaries for administration of COVID and office furniture.

Jay Rowh, representing the Senior Citizens of Mitchell County discussed the County paying a portion of the health insurance for those employed at the Senior Centers who are now providing meals for the elderly and Meals on Wheels. Since the hospital discontinued providing Meals on Wheels the Senior Centers are now

making up the difference causing more working hours requiring offers of health insurance. After discussion of the program and numbers of meals, etc. the commission pledged the additional money for health insurance for the site at Beloit on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 10:50 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

March 15, 2021

The Mitchell County Commissioners met in formal session on Monday, March 15, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager, and Heather Hartman, Community Development Director, and Terry Bailey, KSVV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the March 8, 2021 meeting were approved as written on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Eric Dunstan and Tyler & Terri Dunstan, Dunstan Waste Solutions, met with the commission to continue their discussion on being allowed to have a transfer station permit. After a presentation by Tyler Dunstan, the purpose of Dunstan's wanting to become a transfer station became more clear. It is so Dunstan's can take roll-off containers off their trucks and set them down in their location. It appears that unless you have a transfer station permit you are not allowed to even set down trash in any particular location. The commission was going to check with NCRPC and County Attorney Mark Noah to make certain no conflicts exist.

Heather Hartman, Community Development Director discussed the Youth Entrepreneur Project. She informed the commission of the winner of the projects submitted and that there were 7 groups who entered into the competition. They will receive a monetary reward and move on to the State competition which also has monetary rewards.

Jason Rabe, Beloit City Manager, gave an update on projects in the City and stated that things were going well.

Cortney Murrow, County Health Administrator, informed the commission that she had submitted the grant application discussed last week and had made the following choices for her expenditures. They are: technical updates; phone system update; salaries; automatic door opener for specialty clinic door; and a storage shed.

The meeting was adjourned at 9:30 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

March 22, 2021

The Mitchell County Commissioners met in formal session on Monday, March 22, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager, and Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the March 15, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

CASA (Court Appointed Special Advocates) representatives Tony Johnson and Barbara McGrath met with the commission to request their approval making April Child Abuse Prevention Month. The commission approved the request and signed a proclamation to that effect on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Commissioner Claussen reported that he had attended a North Central Flint Hills Area Agency on Aging meeting.

Cortney Murrow, County Health Administrator, stated that she wanted to recognize Dr. Jerome Carrico, who passed away last week. It was believed that Dr. Carrico was instrumental in starting the Mitchell County Health Department. The mask recommendations were discussed. The commission will wait until their April 5th meeting to discuss this mandate. Vaccines were discussed. There are still no active COVID cases in the County.

David Dohe, Emergency Management Director, informed the commission that he will be attending a Wildfire Meeting and providing an ICS (Incident Command System) training meeting this week. The large fire at the Jamestown Wildlife Refuge was discussed.

Dunstan Waste Solutions request for a transfer station permit was discussed. Chairman Claussen was going to take Dunstan's application to the County Attorney and get his opinion on the matter. They will take the issue up at again at next week's meeting.

The meeting was adjourned at 10:10 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

March 29, 2021

The Mitchell County Commissioners met in formal session on Monday, March 29, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KVSV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the March 22, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

A letter of support for Solomon Rapids Rural Fire District #3 to receive a Dane Hansen Grant for retrofitting a truck to make a tanker was approved on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Emily Benedick, NCRPC Executive Director, met with the commission to discuss tax credits for repair work on the Courthouse. She informed them that these are ready to go and can be sold at any time. The County has 10-years to sell these credits.

Dunstan Waste Solutions request for the Commission to approve their application to become a transfer station was passed on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Also present were Dale Housh, Public Works Director, and Marty Hernandez, PW Director, pro tem. The application was reviewed by the County Attorney who had no issues with the application. Commissioner Cooper expressed concern regarding the amount of trash that will be delivered to the County's Transfer Station. A certain amount of tonnage is required to keep the station viable. He stated that he would like some kind of contract guaranteeing the County a rate of tonnage from Dunstan's. City Manager Jason Rabe commented that they could write such a requirement into the contract for Beloit's trash collection contract. The County Attorney was asked to provide a contract which would guarantee a certain amount of trash from Dunstans.

Dale Housh also commented that contractors have asked for specs to be provided to bid the building project and an engineer will need to be hired to provide these plan specs.

David Dohe, Emergency Management Director, requested a 15-minute executive session for acquisition of Real Estate per KSA 75-4317 which was granted on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. EMS Director Eric Hamel and County Clerk Chris Treaster were asked to remain in session. Session began at 9:37 and ended at 9:52 with no decisions made in executive session.

The meeting was adjourned at 10:04 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

The commission, County Clerk, and Community Development Director Heather Hartman attended the Multi-County meeting in Smith County at noon. Sherry Koster, District Sanitarian, presented her budget information for the year. Other items discussed included Senate Bill 30 and landfills.

April 5, 2021

The Mitchell County Commissioners met in formal session on Monday, April 5, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Terry Bailey, KSVV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the March 29, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, visited with the commission regarding the Legislature's override of the Governor's bill (SB 40) and its effect on Mitchell County. Mrs. Murrow stated that the bill allows local jurisdictions to decide about mask mandates, large social gatherings, etc. After considerable discussion the commission decided to follow the guidelines from the State of Kansas citing SB 40 and leave mask mandate decisions up to local schools, both public and private, and businesses. The 50% limitation of facility capacity was also lifted.

Stuart Porter, Schwab-Eaton, met with the commission along with Public Works Director Dale Housh and next in line Marty Hernandez. A KDOT cost-share program was discussed to replace the remaining guard rails and posts on the Cawker City Causeway Rd (130 Rd). A letter requesting consideration from the State for the project was approved on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. The commission also agreed to a \$340,000 match amount for the project on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. The shop building at Public Works was discussed. Mr. Porter felt that for a building of this scale there should be a structural engineer, plumber and electrician recommendation for the building. The project will not be let for bids but will be sent to four local contractors for consideration. These include: Treb Construction, Senger Construction, B&M Construction and Wise Construction. There will be a bond required for any vendor submitting a bid. Mr. Porter estimated the cost of the architectural/engineering portion of the project to be around \$50,000 – 100,000. Mr. Housh informed the commission that the State of Kansas will hold a tour and meet with a commissioner to discuss the most hazardous spots on Mitchell County Roads sometime in May.

County Attorney Mark Noah and Sheriff Tony Perez met with the commission to take action on a new "Red Lights and Sirens" Resolution and application for those wanting these signals. There was a Resolution passed in 1992 but laws have been changed and statute dictated the change on these items. Following discussion, the commission passed Resolution 21-3 Red Lights and Sirens on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. The Resolution is effective dated today, April 5, 2021.

Ben Letourneau and Valerie Walter, representing St. John's/Tipton Catholic Schools met with the commission to discuss the mask mandate for those institutions. Based on decisions made earlier in the meeting the commission informed them that the mask mandate was now in the hands of the school(s) and they can make the decision to opt out of the mask requirements. Mike Cooper made motion to allow both public

and private schools in Mitchell County determine whether masks will be required. Motion was seconded by Jim Marshall and carried by unanimous vote.

Eric Hamel, EMS Director, requested, and was granted a 10-minute executive session on motion by Jim Marshall for non-elected personnel citing KSA 75-4318. Seconded by Mike Cooper and carried by unanimous vote. Session began at 10:12 and ended at 10:22 with no decisions made in executive session.

A letter from the Port Library requesting donations for their summer reading program was received and read. The commission stated that they could not spend tax dollars for this meaningful activity but encouraged individuals to contribute.

The meeting was adjourned at 10:30 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

April 12, 2021

The Mitchell County Commissioners met in formal session on Monday, April 12, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager and Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the April 5, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Nora Rhoades, Post Rock Extension District Director, provided the commission with a publication that lists services provided by the Extension District.

Several citizens concerned about the Federal 30-30 plan and the Kansas Nebraska Heritage Area spoke with the commission. Those in attendance were, Jim & Linda Burton, Billie Payne, and Matt Schroeder. They wanted the commission to know that they were opposed to both the 30-30 plan and the Heritage Area proposals. They feel that this will allow the government to take property away from landowners. The commission was presented with the sample resolution regarding these issues. They did not pass or sign the resolution at this time.

Cortney Murrow, County Health Administrator, stated that the numbers wanting vaccines is beginning to drop. There are still no active cases in Mitchell County.

Jason Rabe, Beloit City Manager, gave an update on City projects.

Commissioner Marshall had received a phone call from Doug Palen who requested a road to be closed for a bike race near his home. The portion of the road is on 180 Rd from O to P Road. The commission thought that would be fine.

The meeting was adjourned at 10:10 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

April 19, 2021

The Mitchell County Commissioners met in formal session on Monday, April 19, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Matt Schroeder, Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KSVV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the April 12, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Public Works Director Dale Housh met with the commission and informed them that he had gotten hold of the Bureau of Reclamation who stated that we can do what we want to the road across the Cawker City Causeway. It was decided not to replace posts and cables from Boller Point to the south. The shoulder will be built up to prevent any drop off at the edge of the road. A road in Logan Township has been repaired. An Architect will be here Wednesday to look at the site for the new building at the Public Works Department. The CD pit at the transfer station was never completed by the Vo-Tech and will need more work to build up the sides of the pit. The Vo-Tech will do the work.

Emergency Management Director David Dohe requested purchasing 800 mghz radios for the 3 fire chiefs and Travis Lattin to allow them to communicate when Mr. Lattin helps dump water onto a fire in his plane. The commission stated that this was a wise purchase.

Kyle Peterson, Mitchell County Museum Director and Vickie Mears, Boardmember, met with the commission to inform the commission that their Board has voted not to support the Kansas/Nebraska Heritage Area because of the controversy surrounding the issue and to spend more time on Mitchell County Historical items.

EMS Director Eric Hamel presented his regular monthly report to the commission.

The meeting was adjourned at 9:40 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

April 26, 2021

The Mitchell County Commissioners met in formal session on Monday, April 26, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Charles F. Jordan and Art Jordan, who joined the meeting around 9:00.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the April 19, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Stuart Porter, Schwab-Eaton Engineers, reported that the cost-share application to the State of Kansas for the Causeway railing project had been submitted. There were many letters of support provided with this application. Architect Cheri Hulse will be working with Public Works on the new building project.

Jason Rabe, Beloit City Manager, discussed the fireworks ordinance that the City of Beloit has and asked if the County could mirror theirs to avoid any confusion regarding fireworks. The commission made motion by Mike Cooper, to allow sales of fireworks from July 1st through July 4 and discharge of fireworks from July 1st through July 5th. Motion was seconded by Jim Marshall and carried by unanimous vote.

Dan Brown and Michael Clancy, representing the company Reno Dry USA, provided a presentation to the commission about their product that is supposed to remove moisture from rock buildings. Maintenance Supervisor Brian Streit was asked to show them around the Courthouse for a free inspection.

Wanda Backstrom, Community Corrections, presented grant applications for the commission to approve for FY '22. These are both adult corrections and juvenile corrections. Jim Marshall made motion to approve the grant applications and it was seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 10:25 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

May 3, 2021

The Mitchell County Commissioners met in formal session on Monday, May 3, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KVSV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the April 26, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

There was no one listed on the printed agenda.

The commission stated that Steve Hirsch had been elected President of the National Volunteer Firefighter Association.

The commission will attend the County Commissioner's Association State Meeting in Liberal from June 8-10.

The meeting was adjourned at 9:15 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

May 10, 2021

The Mitchell County Commissioners met in formal session on Monday, May 10, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the May 3, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Cereal malt beverage on and off sale licenses were approved for Seven Stars, LLC (Norman's Lakeside) on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Stuart Porter, Schwab-Eaton, met with the commission to discuss the costs for architectural services from Orazem and Scalora, Manhattan. A discussion was held on whether to pay a one-time fee or a per-hour fee not to exceed a certain amount. A meeting with the Architect and Stuart Porter will be set up.

Cortney Murrow, County Health Administrator, requested permission to purchase a new Tympanogram machine as the one they are currently using is 30 years old and does not always work. The cost is \$4,133 and was approved by the commission on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Mrs. Murrow also reported that their 2006 Ford Focus is having repair issues and repairs are costing more than the car is worth. The commission advised her to begin searching for a replacement for the Focus.

Robbin Cole, Director, Pawnee Mental Health, and Board Members Kathy Webster and Barb Wise, presented their 2022 budget request to the commission. They also requested the commission designate May as "Mental Health Month" which they did on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 10:45 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

May 17, 2021

The Mitchell County Commissioners met in formal session on Monday, May 17, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Matt Schroeder, citizen, Charles F Jordan, citizen, Jason Rabe, Beloit City Manager, and Terry Bailey, KVSV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the May 10, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Shelia Nelson-Stout, Susan Sprague, Kendra Krier, and Patrick Wallerius, representing OCCK, presented their 2022 budget request. They requested a 3% increase in funding.

Eric Hamel, EMS Director, provided his monthly report. He also informed the commission that one of the ambulance units is down and in need of repair. Mr. Hamel requested, and was granted, a 5-minute executive session for non-elected personnel per KSA 75-4318 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Session began at 9:07 and ended at 9:12 with no decisions made in executive session.

Cortney Murrow, County Health Administrator, requested permission to purchase a 2018 Nissan Rogue from Becker Auto. With trade of the 2006 Ford Focus the cost will be \$15,995. The commission approved the purchase on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Mrs. Murrow also informed the commission that she had received a contract for office space from one of the ENT Doctors that she has asked Mark Noah to review prior to the commission signing the document. Mrs. Murrow requested, and was granted, a 5-minute executive session for non-elected personnel per KSA 75-4318 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:23 and ended at 9:28 with no decisions made in executive session.

Jeff Roberg, IT Director, met with the commission and requested a 10-minute executive session for non-elected personnel per KSA 75-4318 which was granted on motion Jim Marshall and seconded by Mike Cooper. Session began at 9:32 and ended at 9:42. The commission approved the purchase of new networking equipment in the amount of around \$2,000 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Melinda Latham, County Appraiser, presented her 4-year contract renewal to the commission. It is the same contract used previously and the only change was in her salary, which was increased to \$70,000. The commission approved the contract on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Citizen Matt Schroeder addressed the commission and asked if they had signed the resolution opposing the Kansas/Nebraska Heritage Alliance and the 30/30 Plan. The commission stated that they were not going to take any position on this matter unless something drastically changes. Commissioner Claussen also made comment that he believes that due to all the negative response to these proposals the issue is dead.

The commission approved using the North Central Regional Planning Commission to administer the ARPA Grant (American Recovery Program Act).

The meeting was adjourned at 10:15 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

May 24, 2021

The Mitchell County Commissioners **did not meet** on Monday, May 24, 2021.

June 1, 2021

The Mitchell County Commissioners met in formal session on Tuesday, June 1, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KSVV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the May 17 and May 24, 2021 meetings were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

County Health Administrator Cortney Murrow brought a contract for office space with Salina Regional Health for ENT services. The commission approved the contract on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

A Cereal-Malt Beverage license was approved for Glen Elder Marina on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Dale Housh, Public Works Director and Marty Hernandez, Public Works Director to be discussed the problem they are having finding anyone to work in their department. Discussion was held for the possibility to raise the beginning wage to attract more applicants and to adjust the pay for those already employed accordingly.

Resolution 21-04 regarding sales and discharge of fireworks was approved on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

A Neighborhood Revitalization Application was approved for Grant & Felicia Heller in the amount of \$289,091 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

A letter of support for Solomon Valley Transportation for a new facility was approved on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

There will be a safe-routes to school informational meeting this evening for the City of Beloit.

Stuart Porter, Schwab-Eaton Engineers, and Cheri Hulse, Agora Architects discussed the services that were to be provided by the architect for the Road and Bridge Building. After discussion it was decided to go ahead and pay the fee of not to exceed \$131,600 for architectural services, which is included in the contract with Schwab-Eaton, on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Dale Housh and Marty Hernandez requested, and were granted, a 15-minute executive session for non-elected personnel per KSA 75-4318 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Session began at 9:37 and ended at 9:52 with no decisions made in executive session.

The Close-Out agreement for the SPARK Grant was approved on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

The meeting was adjourned at 10:00 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

June 7, 2021

The Mitchell County Commissioners met in formal session on Monday, June 7, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager, and Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the June 1, 2021 meetings were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Heather Hartman, Community Development Director, presented a renewal request for the ROZ (Rural Opportunity Zone) Program. The commission approved renewal of the program for two years on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Angel Cushing and Beth Salmans gave a presentation on the Kansas-Nebraska National Heritage Act and their opposition to the program. There were also many citizens from Mitchell County who attended this portion of the meeting. They included Dina Jensen, Art Howell, Jim Nelson, Greg Drum, Carolyn Ellenz, Dave Porter, Art Jordan, Gordon McMillan, Matt Schroeder, Marty Fletchall, Billie Payne, Bill Wiese, Charles Jordan, Bill File, Craig Gengler, Charlie File, and NCRPC Executive Director Emily Benedick. Sheriff Tony Perez also attended the session. Ms. Cushing provided the commission with information that she felt showed that this program was going to allow the government to “grab” land from unsuspecting farmers, etc. Greg Drum, local citizen and member of the Mitchell County Planning Board, presented information contrary to Ms. Cushing’s beliefs. After a lengthy discussion of over an hour the commission voted to approve a resolution stating their opposition to the Kansas-Nebraska National Heritage Act on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, requested, and was granted, a 10-minute executive session for non-elected personnel per KSA 75-4318, on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 10:10 and ended at 10:20 with no decisions made in executive session.

Marty Hernandez, the next Public Works Supervisor, brought suggestions for wage increases in that department per the commissioner’s request. After a brief discussion the starting wage for the department will be \$14 per hour and current employee’s rates will be adjusted accordingly.

The meeting was adjourned at 10:55 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

June 14, 2021

The Mitchell County Commissioners **did not meet** on Monday, June 14, 2021.

June 21, 2021

The Mitchell County Commissioners met in formal session on Monday, June 21, 2021 with Chairman Tom Claussen and Mike Cooper in attendance. Jim Marshall was absent. Also in attendance was Jason Rabe, Beloit City Manager, and Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the June 7, and June 14, 2021 meetings were approved as written on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

The commission passed two proclamations. The first, to declare June 20-26 Amateur Radio Week on motion by Mike Cooper and seconded by Tom Claussen. The second to declare June as Elder Abuse Prevention Month on motion by Mike Cooper and seconded by Tom Claussen. Both proclamation motions carried by unanimous vote.

Emergency Management Director David Dohe questioned the commission about their intent for the County Emergency Declaration regarding COVID. The State of Kansas has allowed their declaration to expire. The commission stated that they would leave the declaration in place until around the 1st of August.

Jason Vetter, Noxious Weed Director, gave the commission an overview of spraying and weed control in the County. He stated that thistles and Johnsongrass were the most problematic weeds in the area. He also informed the commission that there is a chemical shortage right now due to drops in production because of COVID.

Eric Hamel, EMS Director, presented his regular monthly report. He requested, and was granted, a 5-minute executive session for non-elected personnel per KSA 75-4318 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Session began at 8:55 and ended at 9:00 with no decisions made in executive session.

Art Howell, Lincoln County resident, discussed the Convention of States and their wish to follow Article 5 of the United States Constitution which allows changes to the Constitution by the House and Senate. The commission took his remarks under advisement.

Stuart Porter and Chad McCullough, Schwab-Eaton Engineers, and Marty Hernandez, Acting Public Works Director, discussed the re-decking or replacement of the Tanquary Bridge over the Solomon River east of Beloit. Porter and McCullough stated that the bridge is too narrow for most farm equipment and the cost of a new deck would be approximately half the cost of a new bridge. There may be cost-share funds to help with the cost of replacing the bridge. Mike Cooper made motion to allow Schwab-Eaton to work on the Tanquary Bridge project with Tom Claussen seconding. Motion carried by unanimous vote.

Sheriff Tony Perez informed the commission that he was purchasing two new vehicles. He is replacing a car that was run off the road and totaled as well as another replacement vehicle. He found 2 Tahoe's in Des Moines, Iowa at Karl's Emergency Vehicles as no dealer in the area had the vehicles he requires. Mike Cooper made motion to allow the purchase with Tom Claussen seconding. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, requested, and was granted, a 10-minute executive session for non-elected personnel per KSA 75-4318, on motion by Mike Cooper and seconded by Tom

Claussen. Motion carried by unanimous vote. Session began at 9:46 and ended at 9:56 with no decisions made in executive session.

The meeting was adjourned at 10:00 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

A Department Head meeting was held at 10:00. Those in attendance included Cortney Murrow, Jason Vetter, Becky Snook, Melinda Latham, Heather Hartman, Tami Eck, Marty Hernandez, Tony Perez, Mark Noah, David Dohe, Eric Hamel, Yvonne Melton, and Donna Schmitt. Each department provided overviews of recent activities. There will be a Health Fair sometime in September at the Health Department. A flood plain Management open house will be held July 16th at the Municipal Building in Beloit. Preparations are being made for a delinquent tax sale.

The commission could not require COVID vaccines for employees but stated that they were highly suggesting it. They also requested that departments hold their budgets at or below last year as the valuation is down and due to the new law passed by the legislature you do not want to exceed the Revenue Neutral Rate.

The meeting ended at 11:15.

June 28, 2021

The Mitchell County Commissioners met in formal session on Monday, June 28, 2021 with Chairman Tom Claussen, Mike Cooper and Jim Marshall in attendance. Also in attendance was Heather Hartman, Community Development Director, and Terry Bailey, KSVV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the June 21 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Art Howell came once again to the commission to ask them to pass a Resolution calling for a Convention of States. Jim Marshall, who was absent last week had not had time to read the materials presented and wanted to review the document prior to approving or denying it. The issue was tabled until the next meeting at which time Mr. Howell will again return to the meeting for an answer.

Jason Vetter, Noxious Weed, requested, and was granted a 10-minute executive session for non-elected personnel per KSA 75-4318 on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote. County Clerk was asked to remain in session. Session began at 8:58 and ended at 9:08 with no decisions made in executive session.

Cereal Malt Beverage Licenses were approved for Pizza Hut (on sale) and Family Dollar (off sale) on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Keegan Bailey, ARPA Grant Administrator for the County, was on hand to answer questions concerning how ARPA funds may be spent. The commission asked questions about certain projects to which Ms. Bailey stated she would inquire about their feasibility.

Jeff Heiman requested he be allowed to shoot fireworks on July 16th when his family has a reunion. The commission stated that they did not have a problem with that but said it would be the District Fire Chief's decision.

Cortney Murrow, County Health Administrator, requested, and was granted, a 5-minute executive session for non-elected personnel per KSA 75-4318, on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 10:24 and ended at 10:29 with no decisions made in executive session.

The meeting was adjourned at 10:30 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk



Commissioner Meeting Minutes

July 6, 2021 through Dec. 31, 2021

~ Second half of year archive. ~

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July 6, 2021

The Mitchell County Commissioners met in formal session on Tuesday, July 6, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the June 28 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Art Howell came once again to the commission to ask them to pass a Resolution calling for a Convention of States. After Mr. Howell gave his presentation Chairman Claussen asked for a motion on his request for a Resolution. No motion was made and the issue died.

Jason Vetter, Noxious Weed, requested, and was granted a 10-minute executive session for non-elected personnel per KSA 75-4318 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Session began at 8:54 and ended at 9:04 with no decisions made in executive session.

Eric Hamel, EMS Director, and Yvonne Melton, Treasurer, met with the commission to discuss ACH deposits and who is responsible to find out who's account is to be credited for the money. After discussion Mr. Hamel stated that he would try to stay more on top of this income and let the Treasurer's Office know when they are deposited. Mr. Hamel requested, and was granted, a 5-minute executive session for non-elected personnel per KSA 75-4318 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:17 and ended at 9:22 with no decisions made in executive session. Mr. Hamel announced that Kris Beck, longtime employee at EMS, will be leaving. Timmy Greenwood, a graduate of St. John's High School, Beloit, has been hired. He currently has his EMT Certification and will work towards his Paramedic Certification.

Jeff Roberg, IT Director, discussed security at the Jail and Courthouse. He introduced Coby Hayes, 4PC, who explained his company's services. The County currently uses FileSafe but the equipment is 10-years old and at the end of its life. Mr. Roberg stated that he had contacted FileSafe about a quote for their services but had not received any correspondence from them. After some discussion the commission approved 4PC for security technology at the Jail on motion by Mike Cooper and seconded by Jim Marshall in the amount of \$262,012.02. This will be funded with the ARPA Grant money. Motion carried by unanimous vote.

Keegan Bailey, NCRPC Grant Administrator, discussed the ARPA Grant and possible uses for its proceeds. Installation of updated security at the Courthouse was discussed. Mrs. Bailey will return next week after she inquires about approval for these projects.

The commission passed Resolution 21-08, updates to KCAMP's By-laws on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

The meeting was adjourned at 10:15 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

July 12, 2021

The Mitchell County Commissioners met in formal session on Monday, July 12, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager and Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the July 6, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

IT Director Jeff Roberg & Sheriff Tony Perez met with the commission to discuss purchase of radios & laptops with ARPA Grant monies. The commission advised the Sheriff to get bids from Henry Pierce for radios prior to making a decision on those items, but they did approve the purchase of 10 laptop computers, 10 docking stations and car adapters at a cost of \$32,495 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, requested permission to pay for training for her staff on the EHR System. The amount of this training is \$6,000. This can be funded with the ARPA Grant and it was approved on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Keegan Bailey, Grant Administrator, NCRPC, and Brent Cunningham, Cunningham Communications requested a 15-minute executive session for Courthouse and Jail Security. Request was granted on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:06 and ended at 9:21 with no decisions made in executive session.

Jeremy McGuire, Blue Cross and Blue Shield of Kansas Representative met with the commission to review County Employees usage of their health insurance before renewal. After Mr. McGuire presented the numbers to the commission, he anticipated a 5-7% increase in premiums for the next year. There are still 3-months in this plan year to determine the increases before renewal.

Stuart Porter, Schwab-Eaton, and Marty Hernandez, Acting Public Works Supervisor, discussed the Tanquary Bridge replacement. Mr. Porter said the bridge had been examined and downgraded in rating so it would now be eligible for KDOT cost-share. The commission authorized Mr. Porter to go ahead and apply for the money on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Commissioner Cooper left the meeting at 10:20.

Eric Hamel, EMS Director, presented his regular monthly report. The ACH deposits were again discussed.

The meeting was adjourned at 10:45 on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

July 19, 2021

The Mitchell County Commissioners met in formal session on Monday, July 19, 2021, with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the July 12, 2021, meeting were approved as corrected on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Jason Vetter, Noxious Weed Director, requested a 10-minute executive session for non-elected personnel per KSA 75-4318 which was granted on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. County Clerk was asked to remain in session. Session began at 8:36 and ended at 8:46 with no decisions made in executive session. Following the executive session, it was announced that Cyndee McCullough would become full-time instead of part-time on August 1, 2021 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

A Neighborhood Revitalization Application was approved for David & Jeri Dubbert in the amount of \$175,500 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Heather Hartman, Community Development Director, presented information on recent activities in her office. She discussed the Prayer in Action group which has been doing volunteer work around the community. This is a group of high school students through the Catholic Diocese of Salina. She also discussed the recent fire at St. John's Catholic Church in Beloit and informed the commission that the repairs would take some time to complete due to smoke damage. The Neighborhood Revitalization Program needs to be renewed this year and Mrs. Hartman stated that the Treasurer, Appraiser and Commission needed to get together to discuss any changes, etc. to the current plan. Mrs. Hartman has ordered sets of books to guide anyone wishing to start a new business. She will have these available at her office. The Youth Entrepreneur Program will again be offered at the schools this year. Land Banks were discussed. Mrs. Hartman will be attending Destination Boot Camp soon. She discussed the CPIN or Community Philanthropy Innovators Network.

David Dohe, Emergency Management Director, reported on the quarterly fire chiefs meeting held last week. He also provided information on an emergency trailer that has equipment for many different types of incidents. ARPA money may be used for the purchase, which was estimated to be somewhere in the \$100,000 range.

The meeting was adjourned at 10:05 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

July 26, 2021

The Mitchell County Commissioners met in formal session on Monday, July 26th 2021 with Chairman Tom Claussen and members Jim Marshall and Mike Cooper in attendance. Also in attendance were Jason Rabe, Beloit City Manager, David Dohe, Emergency Management Director, and Cortney Murrow, Health Dept. Administrator.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the July 19th 2021 meeting were approved as written on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote.

David Dohe made a request for an Incident Command Trailer for the dive team and county emergencies at the cost of \$114,719.35. They also discussed other possible uses for the trailer such as a vaccination site. A new truck was also requested to pull the trailer as the current truck can not handle the weight. It was recommended that he looked for a used truck. The Dive team also received a Grant for \$16,600 from the Dane Hanson Foundation for equipment for 2 divers.

Emily Benedict from NCRPC issued an addendum to the existing North Central Kansas Regional Solid Waste Plan. Currently the plan includes the following language:

- **Chapter 2, Section E:** No construction and operation of solid waste disposal facilities are planned anywhere in the region. No transfer station construction is planned as well.

At this time, Mitchell County is exploring the option of having a transfer station constructed by a private entity; therefore, we would like to issue an addendum to simply update the language to the following:

- **Chapter 2, Section E:** No construction and operation of Solid waste disposal facilities are planned anywhere in the region. Mitchell County is currently exploring the option of having a privately owned and operated transfer station constructed within the County. No other transfer station construction is planned within the region.

Jim Marshall moved to approve the addendum, seconded by Mike Cooper and approved by unanimous vote.

Marty Hernandez presented bids for a new skid steer trailer. Becker Auto was granted the bid of \$8500.00 with trade in of \$2500.00 with a cost of \$6000.00 with a motion by Jim Marshall, seconded by Mike Cooper Motion carried by unanimous vote.

The meeting was adjourned at 10:30 on motion by Tom Claussen and seconded by Mike Cooper. Motion Carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

August 2, 2021

The Mitchell County Commissioners met in formal session on Monday, August 2, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Heather Hartman, Community Development Director, and Jason Rabe, Beloit City Manager.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the July 26, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Keegan Bailey, NCRPC Grant Administrator, and Brent Cunningham, Cunningham Communications, again discussed the ARPA Grant Funds and using some of the money for expansion of high-speed broadband in the County. The commission was going to think the proposal over and make a decision.

Eric Hamel, EMS Director, requested permission to purchase a Ricoh Printer/Copier for his department. His request was granted on motion by Mike Cooper and seconded by Jim Marshall in the amount of \$4,831. Motion carried by unanimous vote. Mr. Hamel also requested his department be allowed to purchase a power-load system, a power cot, and a monitor with ARPA Funds. There was also discussion about possibly purchasing a new Ambulance with ARPA money.

There will be a Noxious Weed regional meeting at Trapper Joe's on August 12th.

The Commission approved the bill for Mid-Continental Restoration for the work on the Courthouse in the amount of \$147,887 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 9:45 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

The commission opened a work session to do the County's 2022 budget with Jeff Reece and Alex Larson, Lindburg, Vogel, Pierce, Faris, Chtd., the County's auditing firm at 10:00. The commission reviewed each budget as had been submitted by the departments and, after updating a few items, had the levy set at 95.009, the same as last year. The hearing will be held on August 23rd and no Revenue Neutral Rate Hearing will be required.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

August 9, 2021

The Mitchell County Commissioners met in formal session on Monday, August 9, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Heather Hartman, Community Development Director, Jason Rabe, Beloit City Manager, and Terry Bailey, KSVV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the August 2, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

David Dohe, Emergency Management Director, presented a proposal for an emergency/communications trailer for the Commission's consideration to be purchased with ARPA Funds. The cost would be \$155,095. The commission was going to consider the request. Mr. Dohe also reiterated his position on giving bonus pay to County Health for their work during the pandemic.

Jeff Roberg, IT Director, presented the commission with bids for 46 mattresses at the jail. After review Mike Cooper made motion to purchase 46 mattresses from the Bob Barker Co. in the amount of \$4,416 with ARPA Funds. Motion carried by unanimous vote. Mr. Roberg also requested that the continuing contract with Malwarebytes be extended 2-years and be paid for out of ARPA Funds. Courthouse and Dispatch security items and upgrades were presented and the commission approved the security systems for the Courthouse and Dispatch in the amount of \$159,488 to be paid from ARPA Funds on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Keegan Bailey, NCRPC, discussed the ARPA Grant and also suggested that the commission place a cut-off date on requests for the money. Both the Sheriff and County Health have been in touch with Mrs. Bailey regarding items they needed/wanted.

Eric Hamel, EMS Director, gave his monthly report to the commission. He presented quotes for the monitor, Power Load, and Power Cot for a total of \$80,630 to be paid from ARPA money. The commission made motion to accept and pay for these items on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 10:02 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

August 16, 2021

The Mitchell County Commissioners met in formal session on Monday, August 16, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the August 9, 2021 meeting were approved as amended for a spelling error on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Keegan Bailey, NCRPC, discussed the ARPA Grant and provided a list of possible expenditures and granted expenditures. She also stated that she is still waiting on answers to her questions on certain items' viability to be paid with the grant.

Marty Hernandez, Acting Public Works Director, joined the commission meeting at 9:10 and was present for the Lulu, Logan and Hayes Township budget hearings. The budget hearing was opened at 9:15. Having no one in attendance to object to the proposed budgets the meeting was closed at 9:45 and the budgets for the above listed Townships were passed on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission discussed parking lot repairs with Mr. Hernandez while he was in attendance. He was going to look at the lot at County Health.

The meeting was adjourned at 9:45 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

August 23, 2021

The Mitchell County Commissioners met in formal session on Monday, August 23, 2021, with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KSVS Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the August 16, 2021, meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The Revenue Neutral Rate hearing for Center Township was opened at 8:30. The hearing was closed at 8:45 hearing no objection from the public and the budget was approved on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission decided by consensus to leave the voting delegates the same as last year for the KCAMP Board Meeting.

Stuart Porter, Schwab-Eaton, presented the commission with preliminary plans for the Public Works Building. There was also discussion regarding approvals for specific items prior to being added for seeking bids.

Becky Snook, Dispatch Director, requested permission to hire a part-time dispatcher to fill in shifts when needed. She remarked that it would be cheaper to hire a part-time person than pay overtime to a current employee. The commission approved the request by consensus.

A Red-Light and Siren emergency vehicle permit was approved for Aaron LaCoe, Fire Chief, on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The budget hearing for Fire District #1 (MCO), Fire District #2 (Tipton) and Fire District #3 (Solomon Rapids) was opened at 9:30. It was closed at 9:45 hearing no objections from the public and the budgets were approved on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The budget hearing for Mitchell County was opened at 9:45. It was closed at 10:00 hearing no objections from the public and was approved on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Wanda Backstrom, Community Corrections, presented her end of year financial report for the commission's review and approval. Following a brief discussion, the commission approved the report on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The Neighborhood Revitalization Program was discussed with the commission by County Clerk Chris Treaster, County Treasurer Yvonne Melton, and County Appraiser Melinda Latham. They would like to see changes to the plan regarding values, etc. Heather Hartman, Community Development Director, was going to check into other communities' plans and see what options might be available.

The meeting was adjourned at 10:30 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

August 30, 2021

The Mitchell County Commissioners **did not meet** on Monday, August 30, 2021.

September 7, 2021

The Mitchell County Commissioners met in formal session on Tuesday, September 7, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KVSV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the August 23, 2021 and August 30, 2021 meetings were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, brought the commission uncollectible accounts for write-off through 2020 in the amount of \$1,155.82. The commission approved writing off the amount on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Mrs. Murrow presented a new billing policy for her department. The County Health Fair will be this Friday from 6:30 to 12:00. Mrs. Murrow requested permission to hire a part-time home health aide which was agreed to by the commission. Mrs. Murrow requested, and was granted, a 10-minute executive session for non-elected personnel on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 8:52 and ended at 9:02 at which time it was extended 5-minutes on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session ended at 9:07 with no decisions made in executive session.

Emily Benedick, Executive Director, NCRPC, brought documents for the commission to sign to sell tax credits for the work done on the Courthouse. Mrs. Benedick commented that it would probably benefit the County to have their Auditor review the program.

Eric Hamel, EMS Director, brought a quote in for a new ambulance. It was from Osage, which Mr. Hamel prefers. The commission asked him to also get a quote from the company the last ambulance was purchased from as well for comparison.

Marty Hernandez, Public Works, brought Solid Waste write-offs in the amount of \$114. The commission approved the write-offs on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

A Neighborhood Revitalization Application was approved for Roger and Ruth Emerson in the amount of \$95,450 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission approved a proclamation making September "Recovery Month" on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Ida Balluch was appointed to the Salt Creek Cemetery Board on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. She will be replacing Charles Brockway, who resigned his position.

The voting delegate for KAC will be Jim Marshall.

Emergency vehicle designation was approved for Tyler Jensen on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission approved the following pay increases – Jessica Gilbert, County Health, \$.50 per hour increase and Marty Hernandez, Public Works Interim Director, \$24.00 per hour on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Community Development Director Heather Hartman reported on a possible American Manufacturing Association incubator business program through Kansas State University. Mrs. Hartman stated that the Technical College is interested in the program and may be able to provide a place for a building. She is still looking into the program and will update the commission as she has more information.

The meeting was adjourned at 10:23 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

September 13, 2021

The Mitchell County Commissioners met in formal session on Monday, September 13, 2021, with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. There were two guests in the audience.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited. The minutes of the September 7, 2021, meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, brought the commission WIC Contracts with Ottawa and Jewell Counties for their approval and signatures. Contracts were approved on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Superintendent of USD 273, Beloit, Jeff Travis was on hand to discuss issues with the recent COVID outbreaks in the area. Mrs. Murrow explained that the guidance between KDHE and the State Board of Education need to be more consistent with each other in their interpretation of what is required. There needs to be better communication between all entities.

Eric Hamel, EMS Director, presented his regular monthly report. He is going to get a quote from Demars Ambulance to compare with the bid he received from Osage earlier. Mr. Hamel requested, and was granted, a 5-minute executive session for non-elected personnel on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Session began at 9:05 and ended at 9:10 with no decisions made in executive session.

It was decided that none of the commissioners would attend KAC this year due to COVID concerns.

The meeting was adjourned at 9:55 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

The Multi-County meeting was held in Beloit in the basement meeting room at the Porter Hotel. Commissioners and Clerks from Jewell, Osborne, and Smith Counties attended the meeting. Kevin Mickey gave a short program on the history of the Porter Hotel. Cortney Murrow gave a presentation on COVID and Jeff Roberg discussed the ARPA Grant and plans to increase security at the Courthouse, Jail and Law Enforcement Center. Each County provided a short overview of recent happenings and events in their areas.

September 20, 2021

The Mitchell County Commissioners met in formal session on Monday, September 20, 2021, with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KVSV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the September 13, 2021, meeting was approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Katie Schroeder, Beloit City Attorney, met with the commission to answer any questions they might have regarding the Ordinance passed by the Beloit City Council regarding abating paving specials and interest accrued on property that was turned over to the County at a Sheriff's Sale and then in turn given to the City of Beloit. The commission agreed to the request and passed Resolution 21-09 to abate the paving specials and interest accrued on the tax bill on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Keegan Bailey, NCRPC, provided new information regarding the ARPA Grant. They have delayed the final rules until the end of the year or first of next year. Interim guidelines will be used until that time. Mrs. Bailey also questioned the commission on whether they would seek ideas from the public to spend ARPA dollars. They stated that if someone had an idea, they should contact the Commission and discuss it with them.

Marty Hernandez, Public Works Director, brought bids for a Wheel Loader to be opened. There were two bids received, one from Foley Tractor and one from Case. Bid from Foley:

\$237,490 - \$26,000 trade-in allowance = \$211,490

Bid from Case:

\$209,757 - \$21,000 trade-in allowance = \$188,757

Mr. Hernandez was going to review the bids to check if all specifications requested were met and get back to the commission next week.

Heather Hartman, Community Development Director, advised the commission that the only change to the Neighborhood Revitalization Plan she had received were to remove double wide trailers and modular homes from participating in the plan. The commission agreed and Mrs. Hartman was going to work on the new plan.

The meeting was adjourned at 9:39 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

September 27, 2021

The Mitchell County Commissioners met in formal session on Monday, September 27, 2021, with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance were Jason Rabe, Beloit City Manager, and Terry Bailey, KSVV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the September 20, 2021, meeting was approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Sherry Koster, District Sanitarian for 7-surrounding Counties, including Mitchell, was on hand to present her regular financial report to the commission. Mrs. Koster stated that they were operating in the black.

Jason Rabe, Beloit City Manager, presented a document regarding an easement to the South of the County Health Department for a sidewalk project. This project will build a sidewalk from Hersey St. west to Independence. The commission approved the agreement and signed the document on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Marty Hernandez, Public Works Director, and Dale Housh, former Director, met with the commission to give their recommendation on the bids received for a loader last week. Mr. Hernandez recommended, and the commission agreed, purchase of the Case loader, with no trade-in, from the Victor L. Phillips Company in the amount of \$209,757 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission requested a 10-minute executive session per for non-elected personnel KSA 75-4318 with Marty Hernandez, Dale Housh, and Chris Treaster to remain in session. Motion by Mike Cooper seconded by Jim Marshall. Motion carried by unanimous vote. Session began at 9:25 and ended at 9:35 with no decisions made in executive session.

Kevin Furderer, representing Enterprise Fleet Management, discussed his company's program for exchange and/or replacement of vehicles by the County. After a presentation by Mr. Furderer the commission advised him to get information regarding vehicles operated by the County and come up with a proposal.

The commission approved a proclamation making October "Downs Syndrome Awareness Month" on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

A thank-you card of support was received from NCK CASA.

The commission held an executive session for non-elected personnel per KSA 75-4318 for 5-minutes on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Session began at 10:53 and ended at 10:58 with no decisions made in executive session.

The meeting was adjourned at 11:00 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

October 4, 2021

The Mitchell County Commissioners met in formal session on Monday, October 4, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance were Jason Rabe, Beloit City Manager, and Terry Bailey, KVSV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the September 27, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission received a Proclamation from DVACK making October Domestic Violence Awareness Month, which the commission did on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

A Neighborhood Revitalization application was approved for Ben Avery, Blue Hill Gamebirds, in the amount of approximately \$100,000 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Mike Denehay, Limestone Feeders, discussed placing a pipe to drain wastewater from lagoons at the feedlot. A map of the proposed route was provided to the commission. The commission approved the request for the pipe to be laid in the County's right-of-way on Jazmine Trail pending KDHE approval on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Eric Hamel, EMS Director, brought bids in from Pinnacle and Osage, for a new ambulance. The bids were: Pinnacle \$231,969 and Osage \$226,798. Jim Marshall made motion to purchase the ambulance from Osage for delivery in 2022-2023 to be paid with ARPA funds. Mike Cooper seconded, and the motion carried by unanimous vote. Mr. Hamel requested, and was granted, a 5-minute executive session for non-elected personnel per KSA 75-4318 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:13 and ended at 9:18 with no decisions made in executive session.

Heather Hartman, Community Development Director, reported on Strategic Investing. She also reported that she would like to hear ideas about what to do with Hansen Foundation Funds. She discussed the Microfactory program and requested the commission sign a letter of support for this endeavor. The commission was going to sign such letter.

The meeting was adjourned at 10:15 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell Co Clerk

October 11, 2021

The Mitchell County Commissioners met in formal session on Monday, October 11, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance were Jason Rabe, Beloit City Manager, and Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the October 4, 2021, meeting was approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission wished Community Development Director Heather Hartman their best and thanked her for her 10 years of service as she has resigned her position and will be taking a job working for the Salina Diocese Catholic Foundation.

A letter of support for grant funding purposes was signed by the commission on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Eric Hamel, EMS Director, presented his regular monthly report. He also presented a document for the commission's signature for purchase of the new ambulance. A Power-Cot will be ordered and paid for to be reimbursed by ARPA Funds next year.

The meeting was adjourned at 9:15 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

October 18, 2021

The Mitchell County Commissioners met in formal session on Monday, October 1, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Terry Bailey, KVSV Radio.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the October 11, 2021, meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Keegan Bailey, NCRPC, discussed the use of ARPA Grant funds for the purchase of an ambulance. She stated that the final rulings on what qualifies for these monies has not come down from the Federal Government and the ambulance may not be an item that will be covered. She said there were several other options to possibly qualify for the funds for the ambulance and she would contact Eric Hamel regarding numbers she would need for this purpose.

Jeremy McGuire, Blue Cross/Blue Shield Representative, presented the 2022 renewal for the County's Health Insurance. The increase will be 2.99% for 2022. The commission renewed with Blue Cross on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Marty Hernandez, Public Works Director, met with the commission to request permission to sell some old and unused equipment at the fall auction at Hansen Auction. He stated a list of equipment that they did not use or need and the commission approved the sale of the equipment at auction.

The meeting was adjourned at 10:00 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

October 25, 2021

The Mitchell County Commissioners **did not meet** on Monday, October 25, 2021.

November 1, 2021

The Mitchell County Commissioners met in formal session on Monday, November 1, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also in attendance was Jason Rabe, Beloit City Manager.

The meeting was called to order by Chairman Claussen and the Pledge of Allegiance was recited.

The minutes of the October 18, and waiver of October 25, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Keegan Bailey, NCRPC, discussed the use of ARPA Grant funds for the purchase of an ambulance. She stated that she had contacted Eric Hamel, EMS, who provided her with documentation showing an increase in calls due to COVID. This will allow the ambulance purchase from ARPA funds.

Lisa Blad, County Health, had the commission sign certificates for years of service handed out each December. She also asked the commission what amount they wanted to give employees in Chamber Bucks for Christmas since there will be no party held this year. The commission made motion by Mike Cooper and seconded by Jim Marshall to provide \$150 per employee in Chamber Bucks this year. Motion carried by unanimous vote.

Eric Hamel, EMS Director, met with the commission and informed them that Osage Ambulance had a cancellation on an order and if we will accept a 2022 model we could have a new ambulance a year sooner than expected. The commission agreed to the purchase. Accepting offers of reduced payments for settlement of accounts was discussed.

Becky Snook, Communications Director, requested, and was granted, a 10-minute executive session for non-elected personnel per KSA 75-4318 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:35 and ended at 9:45 with no decisions made in executive session.

David Dohe, Emergency Management Director, provided the commission with an overview of the recent Fire District meeting held on October 21st. He also provided quotes for a bumper guard for his pickup if the funds provided by KCAMP become available.

Heather Hartman, Outgoing Community Development Director, provided the commission with an overview of her accomplishments during her tenure. The commission applauded her work and thanked her for her hard work. She will be sorely missed.

Neighborhood Revitalization Applications were received and approved for the following:

Roberts Family Funeral Service	\$73,617
Leland Ellenz	\$41,000
Tom & Mary Claussen	\$63,262

Approved on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Brent Cunningham and Chris Marozas were reappointed to the Mitchell County Hospital Board and Brian Eilert and Philip Kirchoff were reappointed to the Public Building Commission on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 10:40 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

November 8, 2021

The Mitchell County Commissioners met in formal session on Monday, November 8, 2021 with members Mike Cooper and Jim Marshall in attendance. Chairman Tom Claussen was absent.

The meeting was called to order by Acting Chairman Cooper and the Pledge of Allegiance was recited.

The minutes of the November 1, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Eric Hamel, EMS Director, presented his regular monthly report.

Keegan Bailey, NCRPC, discussed the use of ARPA Grant funds for infrastructure improvements for Rural Water District #2. The Water District will need to request the funds from the commission.

Jim Marshall made motion to purchase a bumper guard for the Emergency Management pickup from WT Repair in the amount of \$1,200. Mike Cooper seconded the motion and it carried by unanimous vote.

The commission received a letter from Pawnee Mental Health regarding Kathy Webster and Terry Bailey's positions on the board. They will need to find replacements for next year. Barb Wise was appointed as an alternate to the PMH Board on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 10:00 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

The canvass for the November 2, 2021 City/School Election was opened at 10:00. There were 17 provisional ballots 10 which were counted. The post-election audit came out exactly to machine tabulated numbers. The canvass was closed with no exceptions to results.

November 15, 2021

The Mitchell County Commissioners met in formal session on Monday, November, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also present was Jason Rabe, Beloit City Manager.

The meeting was called to order by the Chairman and the Pledge of Allegiance was recited.

The minutes of the November 8, 2021, meeting was approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Names for a tie in the Post Rock Extension District Board member Position #3 were put into a box and Chairman Claussen pulled Joyce McKinney's name as the winner of the election for that position.

Stuart Porter, Schwab-Eaton and Marty Hernandez, Public Works Director, presented the plans for the shop building for Public Works. There are a couple more tweaks that need to be made to the plans, but they are complete for the most part. An advertisement for bids will be placed in the local newspapers and run one-time. Bids will be received on December 20th at which time they will be opened by the commission. The bids will be reviewed, and an announcement will be made on December 31.

A Neighborhood Revitalization application was approved for Eric & Jami Widrig in the amount of \$56,800 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

A letter was approved and signed by the commission in support of Kyle Railroad's grant application for repairs to rail lines for 23 miles of rail between Beloit to near Jamestown. The commission approved, on motion by Jim Marshall and seconded by Mike Cooper to approved and sign the letter. Motion carried by unanimous vote.

Eric Hamel announced that he will be losing an employee on December 1st and possibly another one soon.

The commission took a 15-minute recess on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. 9:35 to 9:50.

The meeting was adjourned at 9:50 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

The commission viewed a fire truck for MCO Fire District in the Courthouse parking lot and purchased from the Forestry Service.

November 22, 2021

The Mitchell County Commissioners met in formal session on Monday, November 22, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall (via Zoom) in attendance. Also present was Jason Rabe, Beloit City Manager.

The meeting was called to order by the Chairman and the Pledge of Allegiance was recited.

The minutes of the November 15, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Keegan Bailey, NCRPC ARPA Grant Administrator, brought an update to the commission on how much money and how much money is left of the ARPA funding.

Ron Weber, RWD #2 Board President and Terry Gradig, RWD #2 Manager, met with the commission and requested possible ARPA funding for a replacement water tower for their district. The one new tower would be 100' tall and hold 50-60,000 gallons of water. It would replace 3 pipes. The area that would benefit from this upgrade would be north of Glen Elder affecting 150-200 households as well as the State Park. The approximate cost of the new tower is \$750,000. There are also other funding options from CDBG, USDA, and KDHE. These funding options could help lower the amount of ARPA funds required to complete the project. The commission agreed that this would be a good fit for meeting requirements for water infrastructure required by the grant.

The commission cancelled the meeting for November 29th as it is the 5th Monday of the month.

The meeting was adjourned at 9:40 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

November 29, 2021

The Mitchell County Commissioners **did not meet** in formal session on Monday, November 29, 2021 as it was the 5th Monday of the month and there were no items on the agenda.

December 6, 2021

The Mitchell County Commissioners met in formal session on Monday, December 6, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also present was Jason Rabe, Beloit City Manager.

The meeting was called to order by the Chairman and the Pledge of Allegiance was recited.

The minutes of the November 22, 2021 meeting and November 29th waiver of meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. The commission made a statement regarding the death of Bob Dole.

Stuart Porter, Schwab-Eaton, reported that the Public Works building is out for bids. There will be a pre-bid meeting at the Beloit Municipal Building on December 7th at 10:00.

Keegan Bailey, NCRPC ARPA Grant Administrator, discussed other possibilities for ARPA funding. There is an option to help those who cannot pay their water bills to qualify for ARPA money through DCF. She also reported that the County Health parking lot may qualify for ARPA funds due to the increase in clients.

Jason Rabe, Beloit City Administrator, and Doug Palen, representing NCK Outdoors, discussed the bike and walking trails from Chautauqua Park on the east side of the river. There may be issues near the County Highway yard. They will meet at the yard on Thursday December 9th at the County shop at 2:00 p.m.

David Dohe, Emergency Management, and Eric Hamel, EMS, discussed with the commission the possibility of a new building to house the ambulances and the dive team equipment. Their preference would be a building in Beloit for the ambulances and a building in Glen Elder for the dive team equipment. The commission took the matter under advisement.

The commission approved and signed a contract for services with Pawnee Mental Health on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

The commission congratulated the Beloit Football Team on their 2nd place finish in the State Championship game.

The meeting was adjourned at 9:45 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

December 13, 2021

The Mitchell County Commissioners met in formal session on Monday, December 13, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance. Also present was Jason Rabe, Beloit City Manager.

The meeting was called to order by the Chairman and the Pledge of Allegiance was recited.

The minutes of the December 6, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Stuart Porter, Schwab-Eaton, informed the commission that several contractors and sub-contractors had stated that the time allowed to submit bids for the Public Works Building was too short. The commission agreed to extend the date for bids to be submitted and they will be opened at 2:00 p.m. on January 10, 2022 in the Commission Room at the Courthouse.

The commission approved and signed a letter of support for the 3 Heart House renovation to the Historic Economic Asset Lifeline Committee (HEAL) through the Kansas Department of Commerce on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, discussed the parking lot at the Health Department.

Kathy Webster, Pawnee Mental Health Board, will be leaving that position as she has served her allowed 12-years on the board. She hoped they could find a replacement for her. Barb Wise, who was appointed as an alternate to the board agreed to be appointed to a regular term on the board, which the commission did, on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Eric Hamel, EMS Director, presented his regular monthly report.

The commission gave approval for Emergency Management Director David Dohe to attend the AHIMTA Symposium in Denver, Colorado from February 26, 2022 to March 3, 2022 on motion by Jim Marshall and seconded by Mike Cooper. All expenses will be reimbursed by Homeland Security. Motion carried by unanimous vote.

The commission held a 15-minute executive session for non-elected personnel on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. County Clerk was asked to remain in session. Session began at 9:50 and ended at 10:05 when it was extended 10-minute on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session ended at 10:15 with no decisions made in executive session.

Mike Cooper made motion by give a \$1 per hour raise to every employee which was seconded by Jim Marshall and carried by unanimous vote.

The meeting was adjourned at 10:15 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

December 20, 2021

The Mitchell County Commissioners met in formal session on Monday, December 20, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance.

The meeting was called to order by the Chairman and the Pledge of Allegiance was recited.

The minutes of the December 13, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Casey Fraser, Foley Equipment, stopped by to present the commission with calendars and desk blotters for 2022.

Emergency Management Director David Dohe reported on the December 15th wind event. The commission approved Resolution 2021-EM declaring a disaster due to wildfires and wind on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission held a 15-minute executive session for non-elected personnel per KSA 75-4318 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Session began at 9:08 and ended at 9:23 with no decisions made in executive session.

Chairman Claussen left the meeting to attend a funeral.

The commission took a 20-minute break.

A Neighborhood Revitalization application was approved for Luke Hansen in the amount of \$310,050 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 9:55 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

A Department Head meeting was held at 10:00. Those in attendance were: Mark Noah, Marty Hernandez, Cortney Murrow, Jason Vetter, Brian Streit, Becky Snook, David Dohe, Eric Hamel, Clint Offutt, Tony Perez, Donna Schmitt, Melinda Latham, and Tami Eck. Each department provided current activities in their respective departments. Raises were discussed as was paid time off vs. sick leave and vacation leave.

The meeting ended at 11:20.

December 31, 2021

The Mitchell County Commissioners met in formal session on Friday, December 31, 2021 with Chairman Tom Claussen and members Mike Cooper and Jim Marshall in attendance.

The meeting was called to order by the Chairman and the Pledge of Allegiance was recited.

The minutes of the December 20, 2021 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Transfers for the following were approved on motion by Jim Marshall and seconded by Mike Cooper,

\$250,000 from Road & Bridge to Special Machinery

\$495,000 from Road & Bridge to Capital Outlay

\$10,000 from Road & Bridge to Special Highway Improvement

\$30,000 from County Health to County Health Capital Outlay

\$10,000 from Election to Election Technology

\$10,000 from Special Reappraisal to Special Reappraisal Capital Outlay

Motion carried by unanimous vote.

The commission approved and signed a letter of support for NCRPC for the USDA TAT Grant on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The ROZ Resolution was approved and signed for the next year on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

A five-minute executive session for non-elected personnel was held on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. Session began at 9:50 and ended at 9:55 with no decisions made in executive session.

The meeting was adjourned at 9:55 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Tom Claussen, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk