



Commissioner Meeting Minutes

January 6, 2020 through Dec. 31, 2020

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Commissioner Meeting Minutes

January 6, 2020 through June 22, 2020

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January 6, 2020

The Mitchell County Commissioners met in formal session on Monday, January 6, 2020 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Mike Cooper and members Tom Claussen and Jim Marshall. Also, present Terry Bailey, KSVV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the December 31, 2019 meeting were approved as written on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

Dale Housh, Public Works Director, met with the commission with Ryan Weber, Coughlin Company of Salina, KS regarding the road below the dam into Glen Elder. After viewing and taking core samples of the road Mr. Weber said that their recommendation was to remove 4" of the current asphalt and reclaim that and recover the road with 4" of said reclaimed asphalt. The cost was quoted at \$435,624 for the 4 miles from K Road to Glen Elder on the road below the Glen Elder dam. They would like to start the project in May when they are doing another project for Cloud County to avoid having to move all the equipment. The commission took the matter under advisement.

Transfers were made from the Solomon Rapids Fire District #3 fund to the Solomon Rapids Fire District Special Equipment Fund in the amount of \$4,000 and from the Election Fund to the Election Technology Fund on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

Jason Rabe, Beloit City Manager, presented information to the commission regarding a contractor to recommend HVAC systems for the Law Enforcement Center.

The commission passed Resolution 1-20 the GAAP waiver, Resolution 2-2020 for the ROZ program in the amount of \$15,000 and approved proclamations making January National Slavery and Human Trafficking Month and National Stalking Awareness Month on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

The commission held a 15-minute executive session for non-elected personnel on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote. Session began at 9:50 and ended at 10:05. No decisions were made in executive session.

The meeting was adjourned at 10:10 on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: _____ Chris Treaster, Mitchell County Clerk

January 13, 2020

The Mitchell County Commissioners met in formal session on Monday, January 13, 2020 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Mike Cooper and members Tom Claussen and Jim Marshall. Also, present was Beloit City Manager Jason Rabe.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the January 6, 2020 meeting were approved as written on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote.

The commission voted, on motion by Mike Cooper, to appoint Jim Marshall as Chairman and Tom Claussen as Vice-Chair for 2020. Motion was seconded by Tom Claussen and carried by unanimous vote.

Eric Hamel, EMS Director, presented his regular monthly report. He also informed the commission that ambulance MC-1 is having problems again. Two alternators have been replaced and they are looking at the turbo.

Jeff Roberg, IT requested an executive session for Courthouse Security for 15-minutes which was granted on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:00 and ended at 9:15 when it was extended 15-minutes on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session ended at 9:30 with no decisions made in executive session. It was announced that Jeff Roberg's hours will be increased to 22 from 16 hours per week.

Sheriff Tony Perez met with the commission to ask where the money was going to come from for the HVAC upgrades at the LEC. The commission assured him that he would not have to budget for that payment or if he did they would fund it. The commission discussed getting a municipal lease from one of the local banks to fund the improvements. The commission will meet with Jason Rabe and the coordinator for the project.

The meeting was adjourned at 10:15 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: _____ Chris Treaster, Mitchell County Clerk

January 21, 2020

The Mitchell County Commissioners met in formal session on Tuesday, January 21, 2020 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Jim Marshall and members Tom Claussen and Mike Cooper. Also, present was Beloit City Manager Jason Rabe, Community Development Director Heather Hartman, and Terry Bailey, KVSU Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the January 13, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Public Works Director Dale Housh reported to the commission that they are currently pushing gravel from the Doug Schmitt pit. Mr. Housh is checking on having a contractor provide them with a batch plant for asphalt as it takes less time for the mix to dry. Mr. Housh also reported that Braden Hager is leaving from the bridge crew and he is looking for a replacement.

Becky Snook, Communications Director, and Terrence Silvia, Assistant Director, met with the commission to discuss the battery backup failure and replacement. Ms. Snook requested permission to sell old 800 MgHz radios to any emergency agency in the County for approximately \$500 each. The commission gave permission by consensus. Ms. Snook requested, and was granted, a 10-minute executive session for non-elected personnel on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Terrence Silvia was asked to remain in session. Session began at 9:07 and ended a 9:17 with no decisions made in executive session.

County Health Director Cortney Murrow requested that she be allowed to purchase two electric door openers for handicapped accessibility to the Health Department. The hospital has agreed to pay ½ the cost of the outer door to the building. The commission allowed the purchase on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Mrs. Murrow also requested that she be allowed to take bids for new flooring for some areas of the County Health building. The commission agreed to her request by consensus. Mrs. Murrow stated that she will have an employee gone on maternity leave and requested permission to hire a temporary employee to help cover as she has in the past. The commission agreed to her request.

Jason Rabe, Beloit City Manager, and Gerit Garman, Orazem & Scalora Engineers, met with the commission to review the specifications for upgrades to the Law Enforcement Center HVAC systems. After discussion the commission voted, on motion by Mike Cooper and seconded by Tom Claussen to approve the contract with Orazem & Scalora Engineers for the project. Motion carried by unanimous vote. The County will be responsible for 78% of the cost and the City 22%.

The commission voted to remain in the NCKLEPG for 2020 on motion by Tom Claussen and seconded by Mike Cooper and to pay the fees for the services. Motion carried by unanimous vote.

The meeting was adjourned at 10:15 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: _____ Chris Treaster, Mitchell County Clerk

January 27, 2020

The Mitchell County Commissioners met in formal session on Monday, January 27, 2020 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Jim Marshall and members Tom Claussen and Mike Cooper. Also, present was Beloit City Manager Jason Rabe; Community Development Director Heather Hartman; and Terry Bailey, KVSV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the January 21, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The Commission reappointed Kathy Webster to the Pawnee Mental Health Governing Board on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

The hearing for adoption of the Neighborhood Revitalization Program for 2020-2022 was opened at 9:30 by Chairman Jim Marshall. One individual, Janice Bassford, attended the hearing to ask questions regarding the plan. After hearing her concerns and discussing the issues on the plan the commission voted, on motion by Mike Cooper, to close the hearing and approve the Neighborhood Revitalization for two years. Motion was seconded by Tom Claussen and carried by unanimous vote.

The meeting was adjourned at 10:15 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, MC Clerk

February 3, 2020

The Mitchell County Commissioners met in formal session on Monday, February 3, 2020 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Jim Marshall and member Tom Claussen. Mike Cooper was absent. Also, present was Beloit City Manager Jason Rabe; and Terry Bailey, KVSV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the January 27, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

Dale Housh, Public Works, informed the commission that his department had gotten a reflectometer at no cost from Kansas University to borrow and check road signs for reflectability. He also stated that KU has many items that can be used at no cost for use on roads, etc. Plum Creek Road had black spots showing up but due to weather they cannot get to the gravel pit. They sanded the road in the meantime. Their new John Deere Tractor is in.

A Neighborhood Revitalization Application was approved for Vincent Engelbert in the amount of \$60,000 on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator and Jenny Lundine, Bookkeeper, met with the commission to discuss the purchase of a billing program for Medicare. The cost of the program will be \$368 per month and will allow the Health Department to be informed of corrections in coding, etc. that need to be made for Medicare to accept billing. The commission approved the purchase on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote. Coronavirus and Influenza B were discussed.

Rick Horn, Emergency Management, requested, and was granted, a 10-minute executive session for non-elected personnel on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote. Session began at 9:10 and ended at 9:20 with no decisions made in executive session. The commission announced that Mr. Horn will resign his position as Mitchell County Emergency Management Director effective February 29th.

Sheriff Tony Perez informed the commission of his intention to seek bids for purchasing a pickup and SUV this year. The two pickups currently being used have over 200,000 miles on them.

The meeting was adjourned at 9:50 on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

February 10, 2020

The Mitchell County Commissioners met in formal session on Monday, February 10, 2020 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Jim Marshall and members Tom Claussen and Mike Cooper. Also, present was Beloit City Manager Jason Rabe; Community Development Director Heather Hartman; and Terry Bailey, KSVV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the February 3, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator met with the commission and provided carpet samples along with bids for replacement in several rooms at the Health Department. Low bid was provided by Ellenz of Tipton at \$8,100.30 which was accepted on motion by Mike Cooper and seconded by Tom Claussen. Jim Marshall abstained as he is involved in the Ellenz business. Motion carried by majority vote.

Eric Hamel, EMS, presented his regular monthly report.

Becky Snook, Communications, requested, and was granted, a 15-minute executive session for non-elected personnel on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Session began at 9:30 and ended at 9:45 with no decisions made in executive session

County Appraiser Melinda Latham provided the commission with updated values prior to informal hearings. The total valuation is up around 1.2 million. Property valuation notices will be going out next week.

The commission designated February as Teen Dating Violence Awareness Month on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 10:15 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

February 18, 2020

The Mitchell County Commissioners met in formal session on Tuesday, February 18, 2020 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Jim Marshall and members Tom Claussen and Mike Cooper. Also, present was Beloit City Manager Jason Rabe; Community Development Director Heather Hartman; and Terry Bailey, KSVV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the February 10, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Dale Housh, Public Works, reported that they are getting gravel from Doug Schmitt. They will use this for shoulder work. They are still in process of determining sign reflectivity. They will be completing the last mile South of the Green Mound Cemetery. Mr. Housh presented the commission with a list of uncollectable debts in the amount of \$91.20 which the commission approved on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Susan Inskeep met with the commission to introduce herself as working for the 2020 Census as a recruiter. She explained the benefits of completing the census and the need for qualified workers. The commission allowed her to place a sign in the Courthouse lawn to promote the project.

The commission held a 10-minute executive session for non-elected personnel on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:40 and ended at 9:50 with no decisions made in executive session.

The meeting was adjourned at 9:50 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

The commission and County Clerk took a tour of the new location for the Mitchell County Museum and Historical Society which is located in the previous American Legion Building. They are currently in process of revamping rooms for exhibits and need to move all artifacts from the current location and have them catalogued; they estimated the time frame to be at least a year.

February 24, 2020

The Mitchell County Commissioners met in formal session on Monday, February 24, 2020 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Jim Marshall and members Tom Claussen and Mike Cooper. Also, present was Beloit City Manager Jason Rabe; Maria Niewald and Emily Benedick Leadership Mitchell County; and Terry Bailey, KSVS Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the February 18, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Becky Snook, Communications, was asked to an executive session by the commission for 10-minutes on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Session began at 8:33 and ended at 8:43 with no decisions made in executive session.

The commission received notification from Steve Zachary that he has resigned from the Logan Township Clerk's position effective February 18, 2020.

Representatives Erin Merry and Lisa Kiser, DeLisa Billing met with the commission along with Eric Hamel, EMS Director, to discuss reports provided to the commission by their company and how to interpret them.

Rick Horn, Emergency Management Director, provided a job description to help find his replacement. The commission then asked Mr. Horn for an executive session for non-elected personnel for 15-minutes on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Session began at 9:30 and ended at 9:45 with no decisions made in executive session.

The meeting was adjourned at 9:57 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

March 2, 2020

The Mitchell County Commissioners met in formal session on Monday, March 2, 2020 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Jim Marshall and member Tom Claussen. Mike Cooper was absent. Also present was Beloit City Manager Jason Rabe; Cassie Homan, Leadership Mitchell County; and Terry Bailey, KSVV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the February 24, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

Dale Housh, Public Works, and Stuart Porter, Engineer with Schwab-Eaton, met with the commission to discuss the condition of a bridge by the Jerry Wessling residence. It has a back wall that has failed but is not in bad enough shape to warrant funding to help pay for the bridge. Mr. Porter was recommending replacement. The commission was going to wait until Commissioner Cooper returned to discuss this issue. Mr. Housh commented that they were finished gravelling the road near the Green Mound Cemetery. They are hauling gravel to the Palen Road. Phil Balch, a Hydro-Engineer/River Geologist will be here next Monday to view and give possible recommendations to the riverbank south of Asherville. The commission stated that they would like to be there to listen to what he has to say.

Becky Snook, Communications, requested permission to purchase a new chair for Dispatch. This is a special chair for individuals who are required to sit for long periods of time. The cost of this chair would be \$1,304.12. The commission present deferred a decision until Commissioner Cooper could be present. There will be a weather spotter meeting on March 10th at 6:30 p.m. in the conference room at the NCK Technical College.

Jason Vetter, Noxious Weed Director, and Cyndee McCullough, met with the commission to discuss and review bids for a 4-wheeler and pickup. The commission was going to wait for Commissioner Cooper prior to making a decision. Mr. Vetter also presented his Annual Report & Management Plan for the Commission's signatures. The Annual Report & Management Plan were approved on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

The meeting was adjourned at 10:00 on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

March 9, 2020

The Mitchell County Commissioners met in formal session on Monday, March, 2020 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Jim Marshall and members Tom Claussen and Mike Cooper. Also present was Beloit City Manager Jason Rabe.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the March 2, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jason Vetter, Noxious Weed Director, met with the commission to discuss and review bids for a 4-wheeler and pickup. The commission approved the purchase of the 4-wheeler from Superior Outdoor Power for a Yamaha Kodiak in the amount of \$9,713.60. Pickup bids were discussed. After discussion the commission informed Mr. Vetter that they were going to have to think about the new pickup prior to making a decision.

Dale Housh, Public Works, informed the commission that the meeting with Phil Balch had been postponed to tomorrow due to weather. He also requested permission to purchase a diagnostic computer system for vehicles, trucks and equipment. The commission approved the purchase in the amount of \$8,995 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Rachel Malay, Director of the Port Library in Beloit met with the commission to discuss a board member appointment for the Central Kansas Library System from Mitchell County. Mrs. Malay volunteered to be the representative and the commission appointed her on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Cortney Murrow, County Health Director and Lacey Miller, Regional Public Health Preparedness Coordinator, Homeland Security Program Assistant, met with the commission to review the Covid-19 issues and possible increases in the County Health budget due to necessary precautions and preparedness. Mrs. Murrow also had the commission sign her grant submissions to the State of Kansas for her department which was done on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Mrs. Murrow then requested a 5-minute executive session for non-elected personnel which was granted on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:48 and ended at 9:53 with no decisions made in executive session.

A Neighborhood Revitalization Program application was approved for Chris & Kim LeSage in the amount of \$210,000 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Lynne Imboden, Payroll Clerk, informed the commission that she had been questioned by law enforcement about possibly changing their KPERS to KP&F. The commission rejected this option on motion by Tom Claussen and seconded by Mike Cooper, as the County's share of KP&F is 22% and they felt this was an unfair rate compared to all other county employees. Motion carried by unanimous vote.

Mike Cooper made motion to approve the North Central Kansas Mitigation Plan as presented by former Emergency Management Director Rick Horn. Tom Claussen seconded the motion and it carried by unanimous vote.

The meeting was adjourned at 10:24 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

The commission attended the Multi-County meeting in Mankato at 11:30. The commissioners in attendance provided overviews of happenings in their counties and discussed at length the "Transparency in Taxation" bill being considered in the Legislature. All were encouraged to contact their local Senator and Representative to oppose this very cumbersome legislation. Delinquent taxes and tax sales were discussed.

March 16, 2020

The Mitchell County Commissioners met in formal session on Monday, March 16, 2020 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Jim Marshall and members Tom Claussen and Mike Cooper. Also present was Beloit City Manager Jason Rabe, and Terry Bailey, KSVV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the March 9, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Dale Housh, Public Works, informed the that after meeting with Phil Balch on the riverbank issue he will draw up a plan for bank stabilization. They thought the cost of the improvements would be around \$100,000 or so. Tom Claussen moved to proceed with the plan with Mike Cooper seconding. Motion carried by unanimous vote. The Plum Creek Bridge near the Jerry Wessling Residence (F9W) needs the back wall repaired and the commission approved the contract with Schwab-Eaton for plans on the bridge on motion by Mike Cooper and seconded by Tom Claussen in the amount of \$10,500 plus the costs of permitting. Motion carried by unanimous vote. The newest bulldozer is broken down and needs to have injectors replaced.

Eric Hamel, EMS Director, provided his regular monthly report to the commission.

Julia Rabe, Leadership Mitchell County Class #20, met with the commission to discuss their class project which is suicide prevention. They will be holding meetings on suicide awareness and prevention on dates yet to be determined.

County Attorney Mark Noah and his Assistant Alex Carabajal met with the commission to discuss the lawsuit and dissolution of Logan Township. There will be a petition for such purpose and if enough signatures are gathered a vote will be held at either the Primary or General Election.

A Neighborhood Revitalization Program application was approved for Clinton Schmitt in the amount of \$72,000 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by majority vote as Commission Marshall abstained as Mr. Schmitt is his son-in-law.

On motion by Tom Claussen and seconded by Mike Cooper Becky Snook was appointed as Interim Emergency Management Director until a replacement can be found. Motion carried by unanimous vote.

The meeting was adjourned at 9:50 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

The quarterly Department Head Meeting was held at 10:00. Those attending included: Terrence Silvia; Eric Hamel; Brian Streit; Melinda Latham; Tami Eck; Clint Offutt; Mark Noah; Tony Perez; Cyndee McCullough; Jason Vetter; Yvonne Melton; Donna Schmitt; Pam Thiessen; Cortney Murrow; and Dale Housh. Each Department provided a short review of recent activities in their offices. The main topic of discussion was County Health Director Cortney Murrow and the Coronavirus (COVID-19).

March 23, 2020

The Mitchell County Commissioners met in formal session on Monday, March 23, 2020 at 8:30 a.m. in the Courtroom of the Mitchell County Courthouse. Present were Chairman Jim Marshall and members Tom Claussen and Mike Cooper. Also present was Beloit City Manager Jason Rabe, Clerk of District Court Pam Thiessen and Magistrate Judge Debra Wright; Beloit Mayor Tom Naasz; Hospital Emergency Coordinator Deb Beam; Lacey Miller, Regional Public Health Preparedness Coordinator, Homeland Security Program Assistant; and Heather Hartman, Community Development Director.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the March 16, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission voted, on motion by Tom Claussen to pay the NCK Highway Association Dues. Motion was seconded by Mike Cooper and carried by unanimous vote.

The commissioners agreed to and signed a proclamation making April Child Abuse Prevention Month on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Becky Snook, Dispatch Supervisor and Interim Emergency Management Director, and Terrence Silvia, Assistant Dispatch Supervisor, met with the commission to request permission to purchase heavy duty specialized chairs for the dispatch office. The cost of these chairs are \$1,304 each and the commission authorized purchase of two at a cost of \$2,608 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Brian Streit requested that Great Plains Landscaping be allowed to apply necessary treatments to the Courthouse lawn. The commission agreed to the request as the cost was the same as having to purchase the treatment alone.

The commission appointed Dick Wise as Trustee of Carr Creek Township and Sue Wise as Carr Creek Township Clerk on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. This appointment was precipitated by a member on the board, CW Remus, has moved out of the township.

Heather Hartman, Community Development, reported on issues affecting local businesses due to the COVID-19 virus. She commented for everyone to buy local if possible and also discussed emergency funds that are available for struggling businesses.

Cortney Murrow, County Health Administrator, and Becky Snook, Interim Emergency Management Director, discussed the COVID-19 issue and after consideration the commission closed all county offices to the public effective immediately. The public can call and request an appointment if need be, but departments are encouraged to have taxpayers, etc. use online or mail services to pay tags or taxes among other things. Resolution 5-20 was passed closing county offices to the general public on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Department Heads and Elected Officials were asked to attend the meeting to discuss what was currently being done by the county for the COVID-19 issue. Those in attendance were: Tami Eck; Brian Streit;

Becky Snook; Terrence Silvia; Dale Housh; Jason Vetter; Yvonne Melton; Clint Offutt; Melinda Latham; Tony Perez; Missy McGinnis; and Mark Noah. They were informed of the Resolution passed by the commission and encouraged to rotate employees out to keep offices open if others are infected. The commission also stated that those who are rotated out will be paid as if they were at work and not have to use vacation or sick leave. There has been one positive COVID-19 case in the county.

The meeting was adjourned at 10:42 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

March 30, 2020

The Mitchell County Commissioners met in formal session on Monday, March 30, 2020 at 8:00 a.m. in the Commissioners Room of the Mitchell County Courthouse. Present were Chairman Jim Marshall and members Tom Claussen and Mike Cooper.

The meeting was called to order at 8:00 and the Pledge of Allegiance was recited.

The minutes of the March 23, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

A Neighborhood Revitalization Application was approved for Aaron & Deanna Gasper in the amount of \$177,265 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

The commission went into an executive session for non-elected personnel with a candidate for 35-minutes for a job interview for the Emergency Management position on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 8:15 and ended at 8:50 with no decisions made in executive session.

The commission went into an executive session for non-elected personnel with a candidate for 30-minutes for a job interview for the Emergency Management position on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Session began at 9:00 and ended at 9:30 at which time it was extended 5-minutes on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Session began at 9:30 and ended at 9:35 with no decisions made in executive session.

The commission was questioned about the Red Cross Blood Drive planned for April 15th. The commission stated that they thought it could proceed as blood is in high demand and also stated that individuals should make appointments to donate so no more than 10 are in the facility at one time.

Melinda Latham, Appraiser, questioned the commission about them doing data collection. They will not leave the truck to do this and no contact with anyone is anticipated. The commission agreed to the request as this is a vital function of this office.

The commission went into an executive session for non-elected personnel with a candidate for 35-minutes for a job interview for the Emergency Management position on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:55 and ended at 10:30 with no decisions made in executive session.

The commission went into an executive session for non-elected personnel with a candidate for 35-minutes for a job interview for the Emergency Management position on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Session began at 10:40 and ended at 11:15 with no decisions made in executive session.

Public Works Director Dale Housh asked about employees taking leave as they were worried about being exposed to Covid-19. The commission stated that it was up to Mr. Housh. The landfill will now be closed at 3:00 Monday through Friday and will close at Noon on Saturdays.

The commission held an executive session for non-elected personnel on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 11:43 and ended at 11:58 with no decisions made in executive session.

The meeting was adjourned at 12:02 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

April 6, 2020

The Mitchell County Commissioners met in formal session on Monday, April 6, 2020 at 8:30 a.m. with Tom Claussen in the Commissioners Room of the Mitchell County Courthouse and Chairman Jim Marshall and Mike Cooper in attendance through Zoom meeting. Those joining the call included, Terry Bailey, KVSV Radio, Heather Hartman, Community Development Director, Becky Snook, Interim Emergency Management Director, Jason Vetter, Noxious Weed Director, Jason Rabe, Beloit City Manager, and Cortney Murrow, County Health Administrator.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the March 30, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Chairman Jim Marshall announced that they had offered the Emergency Management position to David Dohe. He has accepted the position and will begin as soon as possible. Mr. Dohe was formerly the EM Director in Lincoln County and has all required certifications for the position.

Jim Marshall discussed a podcast by Kansas Governor Kelly to discuss the COVID-19 pandemic. He stated that he had received very valuable information from this podcast and shared some of the items discussed.

Commissioner Marshall reported that Dale Housh, Public Works Director, did not have much to report this week other than the fact that their department will split crews by week.

Jason Vetter, Noxious Weed Director, questioned the commission on whether they had made a decision concerning the pickup for which he had received bids in March. The commission approved the purchase of the pickup with the required specifications on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

A Neighborhood Revitalization Application was approved for James & Rebecca Greenwood in the amount of \$34,065 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Chairman Jim Marshall reported that Eric Hamel was hiring a new employee, Andrew Allen, to replace Andrew Hartzell, who will be leaving.

Heather Hartman, Community Development Director reported that the “Mitchell County Strong” program has raised \$22,450 in just little over a week. They have issued 18-20 grocery gift cards to those in need. She has been working on SBA & paycheck reimbursement plans. Any business in Mitchell County qualifies for the “MCS” program whether they are open or not. There is going to be a County Disaster Relief Fund set up through the Community Foundation.

Jason Rabe, Beloit City Manager, had previously sent plans and specifications for the new HVAC system at the Law Enforcement Center. He explained that there will be 5 separate systems in the building and it will also provide for fresh air. The total cost is estimated at \$263,700 of which Mitchell County will be responsible for around \$200,000. They will put out for bids to be returned by May 1st. They are setting a start date of August and completion in October. The commission voted, on motion by Mike Cooper and seconded by Tom Claussen to accept the proposal for the HVAC system for the LEC. Motion carried by unanimous vote.

Becky Snook, Interim Emergency Management Director, informed the commission that they were expecting to receive PPE’s (personal protective equipment) supplies today. She also stated that she had put information on the website pertaining to COVID – 19 with the help of webmaster Greg German. Ms. Snook also requested the Clerk send Mr. Dohe’s information to the Regional Homeland Security Council so he would begin to receive information.

County Health Administrator Cortney Murrow gave an overview of what would be happening and updates on the COVID – 19 issue. There will be an Easter Parade on Sunday, April 10th (Easter) from 11-12 in which merchants will post colorful Easter eggs in windows for kids to find. Everyone will stay in vehicles and no congregation of people will be allowed. Mrs. Murrow also stated her frustration with certain businesses

that will not follow health guidelines for the Coronavirus. She also stated that will be doing a study on HPV immunizations for a class she is taking in Graduate School. The commission approved her request on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

The meeting was adjourned at 9:50 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman(Tom Claussen, Vice Chairman)

ATTEST: Chris Treaster, Mitchell County Clerk

April 13, 2020

The Mitchell County Commissioners met in formal session on Monday, April 13, 2020 at 8:30 a.m. with Tom Claussen in the Commissioners Room of the Mitchell County Courthouse and Chairman Jim Marshall and Mike Cooper in attendance through Zoom meeting. Those joining the call included, Terry Bailey, KSVV Radio, Heather Hartman, Community Development Director, Eric Hamel, EMS Director, and Cortney Murrow, County Health Administrator.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the April 6, 2020 meeting were approved as amended on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission passed Resolution 20-6 voiding uncashed warrant checks in the amount of \$8,659.23 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Eric Hamel, EMS Director, provided his regular monthly report. He also reported that they had qualified for the Kraft Grant and will purchase 2 (two) Zoll X-Series Heart Monitors with this grant money. The cost to the county will be \$13,620.30. Mr. Hamel also reported that Andrew Allen will begin work on April 25th and that Janet Gengler will be filling in part-time.

Heather Hartman, Community Development Director, reported that the paycheck protection program payments are being received. There is now \$27,000 in the Mitchell County Strong fund.

County Health Administrator Cortney Murrow reported that Governor Kelly had won her case in the Kansas Supreme Court due to a committee overturning her ruling on limiting the number of individuals attending church services and funerals. The Court ruled that it was a health issue and not a violation of the State Constitution. Mrs. Murrow also reported that cloth masks which can be homemade are being recommended in public places such as grocery stores, etc. Commissioner Claussen asked about dust masks. She stated that they would be as effective as the cloth masks.

David Dohe, Emergency Management, will begin his job on April 16th.

The meeting was adjourned at 9:15 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman (Tom Claussen, Vice Chairman)

ATTEST: Chris Treaster, Mitchell County Clerk

April 20, 2020

The Mitchell County Commissioners **did not meet in formal session on Monday, April 20, 2020** at 8:30 a.m. due to lack of agenda items.

April 27, 2020

The Mitchell County Commissioners met in formal session on Monday, April 27, 2020 at 8:30 a.m. with Tom Claussen in the Commissioners Room of the Mitchell County Courthouse and Chairman Jim Marshall and Mike Cooper in attendance through Zoom meeting. Those joining the call included, Heather Hartman, Community Development Director, Eric Hamel, EMS Director, Dr. Kris Kimple, County Health Officer; Wanda Backstrom, Community Corrections, Sheriff Tony Perez, Beloit City Manager Jason Rabe, Cortney Murrow, County Health Administrator, Jason Vetter, Noxious Weed Director, and Mitchell County Public Works.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the April 13th and April 20th, 2020 meetings were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, and Dr. Kris Kimple, County Health Officer, met with the commission to discuss reopening of businesses and easing COVID-19 restrictions. Options for openings were discussed.

Eric Hamel, EMS Director, informed the commission that one of his employees had traveled to a “hot zone” for COVID-19 and was now on a 14-day quarantine. HHS monies were discussed. Mr. Hamel also stated that he has an employee leaving and he will make one of his current part-time employees full-time to fill the position.

Wanda Backstrom, Community Corrections, requested the commission sign grant applications for FY '21. The commission approved and signed the grant applications on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Custer Township Clerk Rodney Seehafer resigned his position on the Township Board. Loren Pahls, Tipton, was appointed by the commission to replace him on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Sheriff Tony Perez discussed housing for prisoners that may have COVID-19. The City of Beloit has agreed to a short-term lease agreement for the Administration Building at the North Campus to be used for this purpose. There will need to be some work done to the room(s) to provide for prisoner and staff protection. The commission signed and agreed to the lease on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jason Vetter, Noxious Weed Director, requested a 10-minute executive session for attorney-client privilege which was granted on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Session began at 9:33 and ended at 9:43 with no decisions made in executive session. Mr. Vetter questioned the commission on how to sell the old pickup. He has had a couple individuals approach him about purchasing it. The commission advised him to put the pickup on the Purple Wave Auction site.

A Neighborhood Revitalization Application was approved for Justin & Brittany Glauser in the amount of \$155,100 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

After discussion the commission voted on motion by Tom Claussen, to keep County Buildings closed to the public until May 15th and for work schedules to remain the same as before. Motion was seconded by Mike Cooper and carried by unanimous vote.

The meeting was adjourned at 10:02 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman (Tom Claussen, Vice Chairman)

ATTEST: Chris Treaster, Mitchell County Clerk

May 4, 2020

The Mitchell County Commissioners met in formal session on Monday, May 4, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Tom Claussen and Mike Cooper in attendance. Also in attendance was Jason Rabe, Beloit City Manager and Terry Bailey, KVSV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the April 27th, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Dale Housh, Public Works Director, met with the commission and provided them with 2 bids for motor graders. One grader was a 2019 model and the other was a 2020 model. The 2019 has a steering wheel and the 2020 has a joystick for operating the machine. The commission voted on motion by Mike Cooper, to purchase the 2019 CAT120 at a cost of \$253,783. Motion was seconded by Tom Claussen and carried by unanimous vote. Mr. Housh also reported that rip-rap on the southeast corner of the Causeway Bridge was slipping. He had contacted the Bureau of Reclamation who informed him that the issue was our problem. Mr. Housh didn't think the need was immediate, but wanted the commission to be aware of the issue. Clean-Line Energy had contacted Mr. Housh concerning an agreement for road maintenance when they install power lines for transmission from Kansas to Indiana. The commission wanted the County Attorney to review the agreement prior to signing the document. Mr. Housh said that he had agreed to an interlocal cooperation between Cloud County Landfill and Mitchell County Landfill to take each other's trash in case of emergency such as a tornado, etc. The commission approved this by consensus. A bridge north of Cawker City near the Monty Albert residence will have new beams and a new deck. This will remove the bridge from fracture critical status. Truck routes in the City of Glen Elder were discussed.

Cortney Murrow, County Health Administrator, along with Kristen Kadel, met with the commission and provided a COVID-19 update. Mitchell County now has 3 confirmed positive cases. Mrs. Murrow provided a chart and guidance on the plan for reopening. This will occur in phases. Mrs. Murrow requested, and was granted, a 15-minute executive session for non-elected personnel on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:55 and ended at 10:10 with no decisions made in executive session.

The meeting was adjourned at 10:15 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman (Tom Claussen, Vice Chairman)

ATTEST: Chris Treaster, Mitchell County Clerk

May 11, 2020

The Mitchell County Commissioners met in formal session on Monday, May 11, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Tom Claussen and Mike Cooper in attendance. Also in attendance was Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KSVV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the May 4, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Dale Housh, Public Works Director, met with the commission and presented an agreement with KDOT to do a road study and pay a fee of \$5,280 to then be eligible for more federal funding. The commission accepted the agreement on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Eric Hamel, EMS Director, presented his monthly report to the commission. He also discussed the purchase of the Zoll Heart Monitors. After discussion it was decided to purchase one monitor at this time, making the cost around \$14,000 with the Kraft Grant award. The commission advised Mr. Hamel to apply for this grant again next year to purchase another monitor.

Kathy Webster, Pawnee Mental Health Board Chairman, presented a proclamation to the commission making May Mental Health Month. The commission approved the proclamation on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, discussed the 8-man Football Game to be held in June in Beloit. She informed the commission that USD #273 has declined to let the players use their facilities and football field. After more discussion of possible problems associated with the possibility of over 1,000 individuals from across the State of Kansas, unavailability of facilities, the commission, acting as the Board of Health, cancelled the 8-man Football Game for 2020 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Emergency Management Director David Dohe informed the commission that he will be in receipt of an electronic message board similar to ones used on highways to be used in Mitchell County. There is no charge for this. PPE's, masks, etc. were discussed.

Heather Hartman, Community Development Director, gave an update on several programs that were available for businesses due to the COVID-19 pandemic.

The meeting was adjourned at 10:25 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

May 18, 2020

The Mitchell County Commissioners met in formal session on Monday, May 18, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Tom Claussen and Mike Cooper in attendance. Also in attendance was Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KSVV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the May 11, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission voted, on motion by Mike Cooper, for the Courthouse to remain closed to the public until June 1, 2020. Motion was seconded by Tom Claussen and carried by unanimous vote.

Dale Housh, Public Works Director, informed the commission that the company working on the road below the dam will begin next week, weather permitting. His department will be sealing cracks from the Moss Road to the Palen Road. They will be blading roads in Logan Township and billing that township for the work until it is decided whether the Township will be turned over to the County. They are laying planks on the bridge by Cawker City.

A Neighborhood Revitalization application was approved for Randy and Sandra Budke in the amount of \$31,100 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Heather Hartman, Community Development Director, discussed the CDBG-CV program announced by the Governor. Mitchell County and the City of Beloit could qualify for \$300,000 in grant funds for businesses to use for rent, etc. A special meeting for a hearing to approve the application for funds will be held on May 22, 2020 at 8:30 a.m.

Cortney Murrow, County Health Administrator, updated the commission on the Governor's reopening plan Phase 1.5. This adjusts openings and gatherings in a full Phase 2 opening. Mrs. Murrow also informed the commission that KDHE will only be updating COVID-19 case numbers on Mondays, Wednesdays and Fridays.

The meeting was adjourned at 10:20 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

May 22, 2020

The Mitchell County Commissioners met in special session on Friday, May 22, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Tom Claussen and Mike Cooper in attendance. Heather Hartman, Community Development Director was also in attendance.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The hearing for the CDBG-CV Grant was opened at 8:30 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Hearing no objections or comments the hearing was closed at 8:40 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Resolution 5-20 pertaining to the CDBG-CV Grant was approved on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. The commission also approved an agreement with the North Central Regional Planning Commission to administer the grant at a cost of \$15,000 which will be paid from the grant on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Commissioner Claussen left the meeting for a funeral.

Cortney Murrow, County Health Administrator, updated the commission on the Phase 2 reopening plan. Mitchell County has a 4th confirmed COVID-19 case.

The meeting was adjourned at 9:25 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

May 26, 2020

The Mitchell County Commissioners met in formal session on Monday, May 26, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Tom Claussen and Mike Cooper in attendance. Also attending was Terry Bailey, KVSV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the May 18, 2020 and May 22, 2020 CDBG Grant Hearing meetings were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Representatives Shelia Nelson-Stout, Kendra Krier and Susan Sprague from OCCK presented their yearly report to the commission as well as their 2021 budget request. OCCK is asking for no increase in 2021 from 2020.

Becky Snook, Communications, presented her 2021 budget request to the commission. After a quick overview the commission asked Ms. Snook a few questions.

The meeting was adjourned at 9:45 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

June 1, 2020

The Mitchell County Commissioners met in formal session on Monday, June 1, 2020 at 8:30 a.m. with Chairman Jim Marshall and member Mike Cooper in attendance. Tom Claussen was absent. Also attending was Jason Rabe, Beloit City Manager; and Terry Bailey, KSVV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the May 26, 2020 meeting were approved as written on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Dale Housh, Public Works, reported that the road south of Glen Elder is finished. They will seal it and stripe it soon. They have started mowing the ditches. The deck has been replaced on the bridge north of Cawker City. The new grader is to be here this afternoon.

The commission approved the lease agreement with Cawker City for the EMS Building on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

A cereal malt beverage license was approved for GE Marina, LLC on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, met with the commission to discuss phase 3 of the COVID-19 reopening guidelines.

Yvonne Melton, County Treasurer, questioned the commission on whether employees who choose to travel to restricted areas or "hot zones" for vacations and then must be quarantined for 14 days will be allowed to use sick or vacation leave to cover the absence. She felt that employees should have to use vacation time as they have made the decision to travel to these locations and using vacation time might make them think otherwise. The County Clerk was asked to call KCAMP's Attorney Assist to see what options are available.

The meeting was adjourned at 10:00 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

June 8, 2020

The Mitchell County Commissioners met in formal session on Monday, June 8, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Tom Claussen and Mike Cooper in attendance. Also attending was Heather Hartman, Community Development Director.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the June 1, 2020 meeting were approved as written on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

A Neighborhood Revitalization application was approved for Allen Eilert in the amount of \$81,760 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

David Dohe, Emergency Management Director, provided information concerning the Local Emergency Planning Committee and its purpose. Mr. Dohe would like to adjust some of the members on the board and reorganize the board and its purpose.

Heather Hartman, Community Development, discussed the CDBG-CV grant that the County was awarded. She stated that there was going to be a webinar to learn the particulars of how to utilize the money. The North Central Regional Planning Commission is going to administer the grant for the County.

Eric Hamel, EMS Director, provided his monthly report to the commission.

The commission requested a 5-minute executive session for patient confidentiality which was granted on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. County Clerk Chris Treaster, EM Director David Dohe, and Eric Hamel were asked to be in attendance. Session began at 9:30 and ended at 9:35 with no decisions made in executive session.

County Health Administrator Cortney Murrow requested, and was granted, a 15-minute executive session for non-elected personnel on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:55 and ended at 10:10 when it was extended 10-minutes on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 10:10 and ended at 10:20 with no decisions made in executive session.

The commission discussed the issue in Glen Elder to the roads caused by heavy truck traffic to the CVA Elevator. After discussion they decided to stay neutral on the issue as it does not directly affect the County.

The meeting was adjourned at 11:00 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

The Multi-County meeting was held at 11:30 at Tejavan Restaurant. Those attending included Jewell County Commissioners and Clerk, Osborne County Commissioners and Clerk and Smith County Commissioners and Clerk. COVID-19 issues were discussed and possible coordination on closures etc.

June 15, 2020

The Mitchell County Commissioners met in formal session on Monday, June 15, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Tom Claussen and Mike Cooper in attendance. Also attending was David Dohe, Emergency Management Director and Heather Hartman, Community Development Director.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the June 8, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Keegan Bailey, NCRPC Housing Administrator, and Heather Hartman, Community Development Director updated the commission on the CDBG-CV Grant for \$132,000 that the County has been awarded. The commission approved, on motion by Tom Claussen, to enter into a contract with the State of Kansas for the 20-CV-045 Grant which was seconded by Mike Cooper and carried by unanimous vote. The commission also voted on motion by Tom Claussen to sign the financial documents associated with the grant which was seconded by Mike Cooper and carried by unanimous vote. Both NCRPC and Community Development will attend a webinar to learn the ins and outs of the grant.

Jason Rabe, Beloit City Manager, presented the bids for the HVAC project at the Law Enforcement Center. 3 bids were submitted:

Central Mechanical	\$332,700
Glassman Corporation	\$227,000
Watts Plumbing & Heating	\$298,950

Bid was awarded to Glassman Corporation on motion by Tom Claussen and seconded by Mike Cooper in the amount of \$227,000. Motion carried by unanimous vote. The bid will be officially approved if the Beloit City Council also approves the bid.

Robbin Cole, Executive Director of Pawnee Mental Health and Kathy Webster, Chairman of the Board of Directors for Pawnee, met with the commission to discuss the 2021 budget for their organization. They requested no increase in funding from 2020.

Nathan Gentry, member of the Kansas-Nebraska Amateur Radio Club, requested the commission designate June 21-27 as Amateur Radio Week. The commission did so on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. There will be a demonstration from 10 a.m. June 27 to 10 a.m. June 28th at the Glasco VFW of the radio club's activities.

The meeting was adjourned at 10:35 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

June 22, 2020

The Mitchell County Commissioners met in formal session on Monday, June 22, 2020 at 8:30 a.m. with Chairman Jim Marshall and member Mike Cooper in attendance. Commissioner Tom Clausen was absent. Also attending was Terry Bailey, KVSV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the June 15, 2020 meeting were approved as written on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

David Dohe, Emergency Management Director discussed the SPARK grant and the information that will be coming from the State of Kansas soon. There will be a webinar regarding the grant on Friday, June 26th at 3:00 p.m.

Larry Sharp, KCAMP Representative, presented an overview of the County's claims and usage of programs available.

Tami Eck, Register of Deeds, informed the commission to be aware that there will be a larger than usual expenditure from her fund as she will be working on microfilming documents for storage.

Neighborhood Revitalization applications were approved for Mike Lake d/b/a West Place in the amount of \$51,200, for Leo and Leanne Eilert in the amount of \$81,454 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote. A Neighborhood Revitalization application for Todd & Teresa Bonfante was denied because the project had started prior to approval of the application.

Cortney Murrow, County Health Administrator, discussed reopening plans for Long-term Care Facilities and also discussed the Mitchell County Fair, particularly the 4-H exhibitors. Mrs. Murrow was asked to sign a document stating that it was safe to hold all events, which she has declined to do.

Jeremy McGuire, Blue Cross/Blue Shield representative provided a breakdown of current usage and rate trends. He stated that if there are no large claims prior to renewal that it appears the increase in health insurance may be between 5-7%.

The meeting was adjourned at 11:05 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

June 29, 2020

The Mitchell County Commissioners **did not meet in formal session on Monday, June 29, 2020** at 8:30 a.m. as it was the 5th Monday of the month and there was no business.



Commissioner Meeting Minutes

July 6, 2020 through Dec. 31, 2020

~ Second half of year archive. ~

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July 6, 2020

The Mitchell County Commissioners met in formal session on Monday, July 6, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending was Terry Bailey, KSVV Radio, Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and David Dohe, Emergency Management Director.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the June 22, 2020 meeting and June 29, 2020 waiver of meeting were approved as written on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Dale Housh, Public Works, informed the commission that his department is working township roads. Someone hit and knocked one of the side wings off a bridge near the lonely mile in Custer Township. The bridge on the County line with Jewell County near Delmar Shoemaker's is being replaced. The riverbank erosion issue south of Asherville near the Tom Hull residence was discussed. The recent heavy rains have caused it to recede even more. It is now about two feet from the road bed. Mr. Housh stated that he is still awaiting plans from the Hydro-Engineer/Bank Geologist about a plan to stabilize the riverbank.

The commission discussed the SPARK Grant with Community Development Director Heather Hartman.

Cortney Murrow, County Health Administrator, had the commission renew and sign an agreement with Mitchell County Hospital for Physical Therapy services for Home Health which they did on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Mrs. Murrow then requested a 15-minute executive session for Security/Public Safety which was granted on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:40 and ended at 9:55 with no decisions made in executive session. The commission then announced that they will not agree to mandate wearing masks in public as directed by Governor Laura Kelly in Executive Order 20-52. They recommended that everyone continue to follow health guidelines but felt that the mask requirement was unenforceable.

Emergency Management Director David Dohe presented the Commission with a document allowing him to participate in the All Hazard State Mitigation Team. The commission agreed on motion by Mike Cooper and seconded by Tom Claussen. Motion carried and the document was signed by the Chairman.

The commission decided by consensus that they will rotate their attendance at the SPARK Committee.

The meeting was adjourned at 10:45 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

July 13, 2020

The Mitchell County Commissioners met in formal session on Monday, July 13, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending was Terry Bailey, KVSV Radio, Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and David Dohe, Emergency Management Director.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the July 6, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Brian Streit, Maintenance, brought a bid for tuck/pointing and other stone repair to the Courthouse from Mid-Continental Restoration Co., Inc. Their bid was \$143,705.00. The commission approved their bid on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Keegan Bailey, Grant Coordinator for the SPARK Grant, met with the commission and they passed Resolution 20-06 to accept the SPARK Grant and its requirements on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. They also voted, on motion by Mike Cooper and seconded by Tom Claussen to have the North Central Regional Planning Commission administer the grant for the County at a rate of 5% of the grant or around \$60,000. Motion carried by unanimous vote.

The commission passed Resolution 2020-7 extending the public health emergency on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

The commission passed Resolution 8-20 establishing fund number 060 for the SPARK Grant income and expenses to make recordkeeping easier on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Eric Hamel, EMS Director, presented his regular monthly report to the commission. He also stated that the Board of EMS was going to be in their facility on the 14th for their inspection.

The commission cancelled the meeting for July 20 as the County Clerk will be absent from the meeting unless there is some pressing issue that needs to be addressed.

Roger Miller, Treasurer for Logan Township, submitted a letter of resignation for that position. His resignation was accepted on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. There is no one on the board at this time and the township will most likely have a vote this fall to turn the operations of the township over to the County.

Cortney Murrow, County Health Administrator, informed the commission that due to the recent increase in active COVID-19 cases Dr. Kimple and she were recommending that the commission accept the Governor's Executive Order #20-52 requiring face masks for certain situations. The commission voted, on motion by Mike Cooper and seconded by Tom Claussen to adopt Governor Kelly's Executive Order #20-52 as of 12:01 a.m. July 14th. Motion carried by unanimous vote. Mrs. Murrow requested, and was granted, a 5-minute executive session for non-elected personnel on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. County Clerk and Treasurer were requested to remain in session. Session began at 10:10 and ended at 10:15 with no decisions made in executive session.

The meeting was adjourned at 10:35 on motion by Mike Cooper and seconded by Tom Claussen.
Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

July 20, 2020

The Mitchell County Commissioners **did not meet in formal session on Monday, July 20, 2020** at 8:30 a.m. as the Clerk was on vacation.

July 27, 2020

The Mitchell County Commissioners met in formal session on Monday, July 27, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending was Terry Bailey, KSVV Radio, Jason Rabe, Beloit City Manager, David Dohe, Emergency Management Director, Sheriff Tony Perez, and USD 272 & 273 Superintendents, Jesse Janssen and Jeff Travis.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the July 13, 2020 meeting and waiver of the July 20, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

David Dohe, Emergency Management Director, presented a mass communication system called Everbridge which he would like to purchase to provide emergency information to all residents of Mitchell County, if they sign up for the service. It will be no cost to the residents of the County. SPARK Grant funds may be used for the purchase and it was a recommendation of the SPARK Committee. The total cost to purchase the system is \$26,420 for the program, installation, and training. It will have a yearly follow up cost of \$7,500 per year after that. The commission approved the purchase on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Wanda Backstrom, Community Corrections, presented the year-end financial statement for her program via TEAMS. The report was accepted on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Keegan Bailey, NCRPC Grant Coordinator for the SPARK Grant, met with the commission and requested a 20-minute executive session for Trade Secrets of a Corporation or Business. Motion was granted by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. County Clerk Chris Treaster, Jesse Janssen, Jeff Travis, Jason Rabe and Session began at 9:20 and ended at 9:40 with no decisions made in executive session.

Jeremy Armstrong, CEO of Mitchell County Community Hospital, met with the commission to discuss the Conroy Building which currently houses the County Health Department and is leased to the County by the hospital. After discussion, Mr. Armstrong informed the board that due to being a critical access hospital the income they receive for the lease interferes with their financial statement qualifying them for critical access designation. Mr. Armstrong was going to discuss the issue with the hospital board and let the commission know their decision.

Cortney Murrow, County Health Administrator, discussed the current status of COVID in Mitchell County and the reopening of schools. Mrs. Murrow also presented a bid for Electronic Medical Records software called Nightingale Notes (CHAMP Software) that will allow she and her staff to update patient records via tablet and also make billing easier. The initial cost of the software is \$15,472 which would hopefully qualify for SPARK Grant funds. The following 5-year cost would be \$10,552 each year. The commission approved the purchase on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Mrs. Murrow also informed the commission that the electronic sign she wants to purchase has a cost of \$21,000 including shipping and installation. They are waiting on approval from KDOT prior to the purchase.

Mrs. Murrow requested a 10-minute executive session for non-elected personnel which was granted on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 10:25 and ended at 10:35 with no decisions made in executive session.

The meeting was adjourned at 10:45 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

August 3, 2020

The Mitchell County Commissioners met in formal session on Monday, August 3, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending was Terry Bailey, KSVV Radio, Jason Rabe, Beloit City Manager, and Heather Hartman, Community Development Director.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the July 27, 2020 meeting and waiver of the July 20, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

David Dohe, Emergency Management Director, brought minutes from the last LEPC meeting to approve the members of the board as recommended. The commission approved the members on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Mr. Dohe also brought by-laws for the LEPC which the commission approved as they had received and reviewed them earlier, on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Mr. Dohe also stated that he had visited with the Glen Elder Fire Department and they have members willing to participate and train for the dive team.

Cortney Murrow, County Health Administrator, discussed the current status of COVID in Mitchell County. She also informed the commission that her department has been asked to store two portable ventilators, which they agreed to do. Mrs. Murrow was going to sign up for help from the State of Kansas for assistance with contact tracing for COVID. It is a free service offered by the State

The meeting was adjourned at 9:50 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

Augusts 10, 2020

The Mitchell County Commissioners met in formal session on Monday, August 10, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the August 3, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Dale Housh, Public Works Director, informed the commission that his department is busy blading roads due to recent heavy rains. They will need to replace several culverts in Lulu Township that have washed out. The bridge project on the Mitchell-Jewell County line is going slowly also due to the wet weather. The overlay of the Solomon Rapids road has also been delayed by weather. Logan Township was discussed.

Eric Hamel, EMS Director, presented his regular monthly report

Tyson Seier, representing Ringneck Ranch, met with the commission to inform them of a rifle shoot and range practice taking place on August 22-23. They just wanted the Commission to be aware that they have taken many precautions for the shoot as it will be at long distances. The commission approved by consensus.

Cortney Murrow, County Health Administrator, informed the commission that there was a positive COVID-19 result on a worker at the Resident Care Center at the hospital. The employees and residents will be tested once a week for several weeks unless they show symptoms. She is working with the schools for reopening and possible scenarios if an outbreak does occur.

Keegan Bailey, NCRPC, Spark Grant Coordinator, presented MOU's (memorandums of understanding) with the following entities who have applied for Spark Grants: Cities of Beloit and Glen Elder; USD 272 & 273, and St. John's Schools. The commission approved the MOU's on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

A Neighborhood Revitalization application was approved on motion by Mike Cooper and seconded by Tom Claussen for Barry & Donna Munsey in the amount of \$29,700 for an addition. Motion carried by unanimous vote.

The commission approved and signed the Management Representation letter for the 2019 audit on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission took a 5-minute break prior to beginning the 2021 budget work session.

The budget work session was held with auditor Jeff Reece in attendance for assistance. Each budget was reviewed and adjusted, if necessary. After working through all budgets, a final proposed mill levy of 94.999 mills was achieved. The levy in 2020 was 95.015.

The meeting was adjourned at 1:30 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

August 17, 2020

The Mitchell County Commissioners met in formal session on Monday, August 17, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending were Terry Bailey, KVSV Radio, Heather Hartman, Community Development Director, and Jason Rabe, Beloit City Manager.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the August 10, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission reviewed a letter of agreement with the hospital for the Conroy Building (current Health Department). The County will take the building over after the agreement is signed. The commission asked the County Attorney to review the document prior to their signatures.

Cortney Murrow, County Health Administrator, informed the commission that she and Stephanie Simmons have a grant to hire a care coordinator for Mitchell County. This is a part-time position that will also be used for contact tracing for COVID-19. Mrs. Murrow also reported that there were no current active Coronavirus cases in the County. Mrs. Murrow requested, and was granted, a 5-minute executive session with Heather Hartman and the commission on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:15 and ended at 9:20 when it was extended 5-minutes two more times on motion by Tom Claussen and seconded by Mike Cooper. Motions carried by unanimous vote. Sessions ended at 9:35 with no decisions made in executive session.

The commission did a coin toss to determine the winner of the Pittsburg Township Trustee race. Mike Corpstein was the winner of the coin toss and will be on the ballot for the position in November.

The meeting was adjourned at 10:15 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

August 24, 2020

The Mitchell County Commissioners met in formal session on Monday, August 24, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending were Terry Bailey, KVSV Radio, Heather Hartman, Community Development Director, and Jason Rabe, Beloit City Manager.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the August 17, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Resolution 8-2020 appointing David Dohe as Emergency Management Director for Mitchell County was approved on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Heather Hartman, Community Development Director, reported that she and Cortney Murrow had submitted a request for the 2nd round of SPARK Grant Funds. There are Economic Development Grants through SPARK but there were over 50,000 applications submitted.

The 2021 budget hearing for Fire Districts MCO, Solomon Rapids, and Tipton Rural was opened at 9:30 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Hearing was closed at 9:45 and the budgets were passed on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

The budget hearing for the Mitchell County 2021 budget was opened at 9:45 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. The hearing was closed and the budget was passed on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. There were no objections to Fire District or County Budgets and no one attended either budget hearing.

Cortney Murrow, County Health Administrator, requested, and was granted, a 5-minute executive session for non-elected personnel on motion by Tom Claussen and seconded by Mike Cooper, Chris Treaster and Lynne Imboden were asked to attend session. Motion carried by unanimous vote. Session began at 9:52 and ended at 9:57 with no decisions made in executive session.

The commission approved the transfer of the Conroy Building (Health Department location) from the hospital to the County on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 10:15 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

August 31, 2020

The Mitchell County Commissioners **did not meet in formal session on Monday, August 31, 2020** at 8:30 a.m. as it was the 5th Monday of the month and there was no business.

September 8, 2020

The Mitchell County Commissioners met in formal session on Tuesday, September 8, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending was Terry Bailey, KVSV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the August 24, 2020 meeting and waiver of August 31, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jason Vetter, Noxious Weed Director, requested permission to purchase a 1,000-gallon tank to haul water when he sprays so he doesn't have to return to Beloit to refill with water. The commission approved his request on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Neighborhood Revitalization Applications were approved for:

CVA in the amount of \$1,300,000

Eberle Studios in the amount of \$115,000

Slate Hill Feeders in the amount of \$661,046

on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Commissioner Cooper left the meeting at 8:46.

Eric Hamel, EMS discussed purchasing arms for computer screens to be used in the ambulance vehicles for reports and GPS directions. Mr. Hamel requested, and was granted, a 5-minute executive session for non-elected personnel on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote. Session began at 8:56 and ended at 9:01 with no decisions made in executive session.

Kathy Webster presented a proclamation to the commission making September Recovery Month. The commission approved the proclamation on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, discussed the recent surge in COVID cases in Mitchell County. There are now 10 active cases but a couple will drop off the list soon. Mrs. Murrow discussed grants from the State of Kansas. She requested permission to use the rooms on the north side of the building that are also used for the Specialty Doctors to do immunizations. The commission agreed to her request.

Resolution 2020-9, extending the emergency declaration for COVID-19 until rescinded and Resolution 2020-10 placing the dissolution of Logan Township on the ballot were passed on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

The commission agreed to and signed a memorandum of understanding with the Ellsworth Correctional Facility for assistance in a time of crisis.

The meeting was adjourned at 9:50 on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

September 14, 2020

The Mitchell County Commissioners met in formal session on Tuesday, September 14, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the September 8, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

A Neighborhood Revitalization application was approved for Shawn & Angela Herndon in the amount of \$236,000 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Emergency Management Director David Dohe informed the commission that he is seeking a grant to set up an Emergency Operations Center at the EMS Station. The commission concurred with this plan.

A contract with Salina Urology for usage of the specialty clinic rooms at a fee of \$50 per use at the Health Department was approved on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

County Health Director Cortney Murrow discussed the current status of COVID-19 cases in Mitchell County. She also asked for guidance from the commission regarding individuals who refuse to stay in quarantine when they've been exposed to an active case. The commission gave her several ideas to try to convince those to remain isolated to stay home, etc. before they took legal action.

The meeting was adjourned at 9:55 on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

September 21, 2020

The Mitchell County Commissioners met in formal session on Monday, September 21, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KVSU Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the September 14, 2020 meeting were approved as written on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission appointed Barb Wise as alternate to the Pawnee Mental Health Board on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission approved several contracts for usage of the specialty clinic rooms at the Health Department on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Neighborhood Revitalization applications were approved for Edward & Jeannine Mondero in the amount of \$21,400 and for Rodger & Brenda Budke in the amount of \$25,233 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Eric Hamel, EMS Director, provided his regular monthly report. He also reported that the newest ambulance had one of its doors damaged recently.

Cortney Murrow, County Health Administrator, informed the commission that she had gotten official approval to install the sign outside the Health Department Building by KDOT. She also reported that a grant had been received in the amount of \$33,000 that will be passed through to the medical foundation. Mrs. Murrow discussed the 2nd round of SPARK funding.

The meeting was adjourned at 10:00 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

A Department Head meeting was held in the Courtroom of the Courthouse with the following in attendance: Tony Perez, Brian Streit, Yvonne Melton, Melinda Latham, Tami Eck, Jason Vetter, Eric Hamel, David Dohe, Cortney Murrow, Jeff Roberg, and Dale Housh.

City Attorney Katie Schroeder gave a presentation on KOMA (Kansas Open Meetings Act). Each department gave an overview of recent activities in their respective departments. The commission was asked if they had ever considered hiring a County Administrator. They were seeking guidance on statute issues. The commission stated that they did not believe Mitchell County's size warranted the cost of an Administrator.

September 28, 2020

The Mitchell County Commissioners met in formal session on Monday, September 28, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KVSV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the September 21, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Dale Housh, Public Works, informed the commission that Stuart Porter, Schwab-Eaton Engineers, had informed him that there is a cost-share program from KDOT that may help pay to complete the work on the Cawker City Causeway. The commission agreed to the application for the program on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. The bridge south of Simpson has been repaired. A permit has been approved for the river project south of Asherville.

A Neighborhood Revitalization application was approved for Jonathan Fouts in the amount of \$200,000 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission approved several contracts for usage of the specialty clinic rooms at the Health Department on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jason Rabe, Beloit City Manager, brought change orders for the HVAC system at the Jail. The commission approved the two change orders on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Emergency Management Director David Dohe reported that he had been awarded \$7,238 for the grant he applied for earlier. He had requested more and was unsure why it wasn't awarded. He was going to try other avenues for grants to make up for the grant monies not received.

Cortney Murrow, County Health Administrator, brought WIC Contracts with Ottawa and Jewell County's for the Commission's approval. The commission approved the contracts on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 9:50 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

October 5, 2020

The Mitchell County Commissioners met in formal session on Monday, October 5, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KVSV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the September 28, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Brian Streit, Maintenance, discussed replacement of the handicapped ramp on the east side of the Courthouse in the parking lot. He was going to have the sidewalk extended and a slab of concrete put in for people to park. He had two bids for the work. Morgan Short bid \$11,000 and B&M Construction bid \$10,195. The commission accepted the bid from B&M Construction on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The commission announced that the Fire Chiefs will not be issuing any burn permits due to the extremely dry and windy weather. This is for Fire District 1, 2, and 3.

Stuart Porter, Schwab-Eaton, discussed the water line project in Simpson. There is a question on the right-of-way for the line to be placed. The commission approved the right-of-way for the City of Simpson for the water line contingent upon County ownership on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

The commission approved another specialty physician contract for the room at the Health Department on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

The commission appointed Tom Claussen as voting delegate for KWORCC and Mike Cooper as alternate.

The meeting was adjourned at 9:54 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

October 12, 2020

The Mitchell County Commissioners met in formal session on Monday, October 12, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KSVV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the October 5, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Dale Housh, Public Works Director, informed the commission that he had spoken with Tom Hull, who lives just south of Asherville near the river bank that has erosion issues, and he said he would give some land to the County to move the road further from the river so they won't have to deal with Corp of Engineers regulations regarding the river. KDOT has been load testing bridges. We have 16 that will require load limit signs and there are more to be checked. Road striping on overlaid roads will begin soon. Mr. Housh reported that three of his crew had gone to Lincoln to view the boom truck for sale there and thought it was in good shape. It is larger and goes further than the truck they have, which is near the end of its life. The commission allowed Mr. Housh to purchase the truck at a cost of \$32,500 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Emergency Management Director David Dohe reported to the commission that he had spoken to the State regarding the amount of money received from a grant he had recently applied for. After discussion with the State he did receive more funds.

Neighborhood Revitalization Applications were approved for the following:

Justin Gengler	\$37,655
Ackerman Supply	\$92,257
Ron Tice	\$89,392
Prairie Land Farms	\$54,393

on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jeremy McGuire, Blue Cross/Blue Shield Representative, was on hand to give the updated rates and renewal for health insurance coverage. The rate increase was .65% and the commission renewed the policy as is on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

The meeting was adjourned at 10:10 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

October 19, 2020

The Mitchell County Commissioners met in formal session on Monday, October 19, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, Melinda Latham, County Appraiser, and Yvonne Melton, Treasurer.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the October 12, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Don Noah, concerned citizen, and Raymond Budke, property owner were in to discuss a dispute over the names listed on property owned by Mr. Budke. The issue concerns property which had originally been deeded into the Barbara Harrison Trust and which was deeded out from the Barbara Harrison Revocable Trust. The Appraiser and Clerk's Office felt that there needs to be documentation stating that the two trusts are the same trust. This has not been done. Mr. Budke was doing a garage addition to his property and needs the properties to be combined. Until the title is cleared up this cannot be done. Mr. Budke was also asking for Neighborhood Revitalization on the property. The commission approved the N/R application for Raymond and Janelle Budke in the amount of \$35,887 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jason Rabe, Beloit City Manager, brought a change order to the commission for the HVAC system at the Law Enforcement Center. The commission approved the change order as the project is still under the estimated cost on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

David Dohe, Emergency Management Director, presented an overview of the fire chiefs meeting held the previous week.

Cortney Murrow, County Health Administrator, reported that she was going to purchase a desk for one of the offices. Her sign is progressing and someone is coming to see if the poles that hold the current sign will hold the electronic sign. Mrs. Murrow reported that she had been contact by a parent of a student who requested that they remove the mask requirement at their school. Mrs. Murrow felt that this would be inappropriate given the rise in cases nationwide. She had spoken to Dr. Kimple who agreed with her assessment of the situation.

The meeting was adjourned at 10:10 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

October 26, 2020

The Mitchell County Commissioners met in formal session on Monday, October 26, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KVSV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the October 19, 2020 meeting were approved as written on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Eric Hamel, EMS Director, provided his monthly report to the commission. He also informed them that their service was called by Osborne County who wanted them to provide a standby at the Downs football game so they could make a transfer. Mr. Hamel felt, and the commission agreed that this was not in the best interests of the citizens of Mitchell County.

The walk-through of the HVAC system at the LEC was postponed until Tuesday due to weather.

The meeting was adjourned at 9:45 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

November 2, 2020

The Mitchell County Commissioners met in formal session on Monday, November 2, 2020 at 8:30 a.m. with Chairman Jim Marshall (via zoom) and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, and Heather Hartman, Community Development Director.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the October 26, 2020 meeting were approved as written on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

The commission approved a proclamation declaring Monday, November 2, 2020 as Election Worker Appreciation Day on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Bids for the 1987 Dodge Pickup were opened. Bids received were:

Melvin Schmitt	\$1,020.00
Bob Sibley	\$1551.53
Mel Eck	\$1,587.20
Cole Thomas	\$1,501.00
Eric Burks	\$1,219.00
Pat Kruse	\$1,527.00
David Dohe	\$1,000.00

The high bid of \$1,587.20 from Mel Eck was accepted on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, informed the commission that there are now 5 active COVID cases in Mitchell County and many more quarantines. The total number of confirmed cases for Mitchell County is 67.

Snow removal for the Health Department parking lot was discussed.

Jason Rabe, Beloit City Manager, said that the punchlist has been completed at the LEC. The project is close to completion and things have gone very well.

Heather Hartman, Community Development Director, stated that they will be updating the community profile.

The contract for audit services with Lindburg, Vogel, Pierce, Faris & Co., Chtd was approved on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

The meeting was adjourned at 9:25 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

November 9, 2020

The Mitchell County Commissioners met in formal session on Monday, November 9, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, and Heather Hartman, Community Development Director.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the November 2, 2020 meeting were approved as written on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

County Health Administrator Cortney Murrow stated that the COVID cases continue to go up. Mitchell County is now at 26 active cases. She also reported that Tipton schools will be doing a hybrid learning program. She is going to do a publication concerning modified quarantines, etc. She said that due to the additional case load on her staff she would like to hire another LPN or RN to help with COVID contact tracing. It would be under 30 hours per week. The commission advised her to go ahead and find some help.

Jason Rabe, Beloit City Manager, said that the HVAC system at the LEC is up and running. They are pleased with how things went during construction and commented that there are a few small things to finish.

Heather Hartman, Community Development Director, discussed the Community Foundation. Dane Hansen will match all donations 1½%.

The meeting was adjourned at 9:52 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

The canvass of the November 3, 2020 election was held at 10:00. The commission went through the 83 provisional ballots to determine which ones would be counted. The canvass was adjourned at 10:30.

November 16, 2020

The Mitchell County Commissioners met in formal session on Monday, November 16, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KSVR Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the November 9, 2020 meeting were approved as written on motion by Mike Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Eric Hamel, EMS Director, provided his monthly report to the commission.

County Health Administrator Cortney Murrow stated that the COVID cases continue to go up. Mitchell County is now at 42 active cases with at least two hospitalizations. She asked the commission if they would be willing to make a recommendation as the Board of Health, to encourage the wearing of masks. The commission made motion, by Mike Cooper, that the Commission, acting as the Board of Health, recommend wearing masks and practice social distancing as well as limiting gatherings. They also recommended that businesses participate in their recommendations. Motion was seconded by Tom Claussen and carried by unanimous vote.

Heather Hartman, Community Development Director provided the commission with copies of the Community Profile.

The Commission approved the North Central Solid Waste Disposal Plan on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

A Neighborhood Revitalization application was approved for Tom & Mary Claussen in the amount of \$350,453 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 9:50 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

November 23, 2020

The Mitchell County Commissioners met in formal session on Monday, November 23, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KVSU Radio. Also present were Appraiser Melinda Latham, Emergency Management Director David Dohe, County Attorney Mark Noah, Leanne Pounds and Mitchell County Hospital Administrator Jeremy Armstrong.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the November 16, 2020 meeting were approved as written on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Eric Hamel, EMS Director, provided his monthly report to the commission.

A conversation was held concerning whether or not Mitchell County would participate in a mask mandate and follow Governor Kelly's order 20-68. After a short discussion on this issue the commission voted to follow Governor Kelley's order and put a mask mandate into effect for Mitchell County on motion by Tom Claussen and seconded by Mike Cooper. There was also discussion regarding limiting numbers at gatherings. The commission visited quite a while on this issue and Leanne Pounds was present to state her objection to limited numbers at gatherings as her daughter was getting married the following weekend. She stated that there would be a significant impact on the local economy if they limited their numbers as they had several rooms reserved at the Super 8 and were using Plum Creek for the reception and meal following the ceremony. The commission and County Health Administrator Cortney Murrow and EM Director David Dohe informed Mrs. Pounds that a number of new COVID cases had been triggered recently by persons attending wedding festivities. After more discussion Tom Claussen made motion to limit social gatherings to 100 people. Motion was seconded by Mike Cooper and carried by unanimous vote. The County Attorney will draw up a Resolution for the Commission's decisions.

A phone call was made to District Judge Kim Cudney. She stated that the Supreme Court had ordered drop boxes for court filings outside of Courthouses. The court will bear the cost of the box and installation. The commission agreed to the request.

Heather Hartman, Community Development Director provided the commission with a list of businesses approved for the CDBG-CV Grant. The commission approved the requests on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Chairman Jim Marshall signed off on the approved requests.

A Neighborhood Revitalization application was approved for John A Stover in the amount of \$79,296 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, requested, and was granted, a 10-minute executive session for non-elected personnel on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Session began at 10:38 and ended at 10:48 with no decisions made in executive session.

The meeting was adjourned at 10:50 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

November 30, 2020

The Mitchell County Commissioners **did not meet** in formal session on Monday, November 30, 2020 as it was the 5th Monday of the month and there was no pressing business.

December 7, 2020

The Mitchell County Commissioners met in formal session on Monday, December 7, 2020 at 8:30 a.m. with Chairman Jim Marshall (via zoom) and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KVSV Radio.

The meeting was called to order by acting Chairman Tom Claussen at 8:30 and the Pledge of Allegiance was recited.

The minutes of the November 23, 2020 meeting were approved as written on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

David Dohe, Emergency Management Director, discussed the KPERS Optional Life Insurance with the commission. He stated that he had previously had this coverage and it was affordable for those on KPERS. After discussion the commission voted to allow the employees to make the option to purchase KPERS Optional Life with no contribution from the County for these purchases on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote

Lisa Blad, County Health employee, provided the commission with the certificates for years of service and requested permission to purchase Beloit Bucks for all employees. The commission approved purchasing Beloit Bucks for all employees for the amount of \$50 by consensus.

A Neighborhood Revitalization application was approved for Sharon McKinnie in the amount of \$25,000 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, discussed the new quarantine recommendations from the CDC for COVID-19. This recommendation lowers the days of quarantine from 14 to 10. She also reported that the vaccine for COVID is expected in Kansas around the 15th of December. Those in health care, the elderly and those at high risk will be given the vaccine first. Two doses will be required to be effective. She also discussed local issues and the number of cases in Mitchell County. Those numbers have increased since Thanksgiving and are anticipated to rise again after Christmas.

County Treasurer Yvonne Melton informed the commission that her office will close at noon on December 31st for year-end balancing.

The commission decided by consensus that County Offices will close at noon on December 24th and be open all day on December 31st.

The commission made the following appointments to the hospital board on motion by Mike Cooper:

Bradley J Eilert

Jerica King

Brigit Gasper

Dr. Christine Marozas

Motion was seconded by Tom Claussen and carried by unanimous vote.

The contract for services with Pawnee Mental Health for 2021 was approved on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

The meeting was adjourned at 10:10 on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

December 14, 2020

The Mitchell County Commissioners met in formal session on Monday, December 14, 2020 at 8:30 a.m. with Chairman Jim Marshall (via zoom) and members Mike Cooper and Tom Claussen in attendance. Also attending were Jason Rabe, Beloit City Manager, Heather Hartman, Community Development Director, and Terry Bailey, KSVV Radio.

The meeting was called to order by acting Chairman Tom Claussen at 8:30 and the Pledge of Allegiance was recited.

The minutes of the December 7, 2020 meeting were approved as written on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Jeff Roberg, IT, presented a bid for new servers for the Sheriff's Department and for the Courthouse. Mr. Roberg stated that there are many discounts available at the current time and the price of the servers was \$3,554.03 each from a proposed price of around \$9,400. Mike Cooper made motion to approve the purchase of the servers. Jim Marshall seconded and the motion carried by unanimous vote.

Eric Hamel, EMS, provided his regular monthly report to the Commission.

Cortney Murrow, County Health Administrator, informed the commission that the COVID vaccine will be available in Kansas sometime this week. Plans for distribution are health care workers, long-term care residents, essential personnel, and high-risk individuals. She did not anticipate distribution to the general public to happen until early spring.

The meeting was adjourned at 9:30 on motion by Mike Cooper and seconded by Jim Marshall. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

December 21, 2020

The Mitchell County Commissioners met in formal session on Monday, December 21, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending was Heather Hartman, Community Development Director.

The meeting was called to order by Chairman Jim Marshall at 8:30 and the Pledge of Allegiance was recited.

The minutes of the December 14, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Melinda Latham, County Appraiser, requested a transfer of \$10,000 from the Special Reappraisal Fund to the Special Reappraisal Capital Outlay Fund. Request was approved by the commission on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote. Ms. Latham also requested permission to take bids for a new vehicle for their department. She would prefer an SUV type vehicle with 4WD if possible. The commission approved her soliciting bids.

Cortney Murrow, County Health Administrator, stated that there were now 46 active Coronavirus cases in Mitchell County. Vaccines are being distributed to health care workers and nursing home residents at present. It will most likely be several months before the general public will be offered the vaccine. Ms. Murrow requested, and was granted, a 5-minute executive session for non-elected personnel on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:45 and ended at 9:50 at which time it was extended 5-minutes on motion by Jim Marshall and seconded by Mike Cooper. Motion carried by unanimous vote. Session ended at 9:55 with no decisions made in executive session.

The commission attended at TEAMS meeting online with Roger Hamm of the Property Valuation department for the State of Kansas. Mr. Hamm discussed property values, levies, and changes to these amounts in each of the 4-counties that participated in the meeting.

The meeting was adjourned at 12:00 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk

December 28, 2020

The Mitchell County Commissioners **did not meet** in formal session on Monday, December 28, 2020.

December 31, 2020

The Mitchell County Commissioners met in formal session on Monday, December 21, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending was Terry Bailey, KSVS Radio.

The meeting was called to order by Chairman Jim Marshall at 8:30 and the Pledge of Allegiance was recited.

The minutes of the December 21, 2020 and December 28, 2020 waiver of meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Dale Housh, Public Works, brought several transfers for the Commission's consideration. The commission approved the transfer of \$250,000 from the Road and Bridge Fund to the Special Machinery Fund; a \$350,000 transfer from the Road and Bridge Fund to the Special Highway Fund; and a \$150,000 transfer from the Road and Bridge Fund to the Capital Outlay Fund on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Township roads were discussed as well as other projects currently being done at the Public Works Department

Melinda Latham, County Appraiser, brought bids for a new vehicle for the Reappraisal Department. After reviewing the bids, the commission approved the purchase of a 2021 Jeep Grand Cherokee from Beloit Auto and Truck in the amount of \$32,144 less the sale of their current pickup for \$9,000 to Public Works on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Cortney Murrow, County Health Administrator, informed the commission that she would receive a room-sized pop-up tent at no cost from the State of Kansas from leftover SPARK funds. COVID vaccinations and side effects were discussed. Ms. Murrow stated that the injections come with needles and syringes and so has decided not to charge administrative fees to provide the shots. Ms. Murrow requested, and was granted, a 10-minute executive session for non-elected personnel according to KSA 75-4317 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 9:52 and ended at 10:02 with no decisions made in executive session.

The commission announced that all full and part-time employees would be granted a \$.50 per hour raise and that Cortney Murrow, David Dohe, Kristin Kadel, and Katie Nicholson would each receive a \$1,000 bonus for their extended work due to the COVID pandemic on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

The meeting was adjourned at 10:15 on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk