

December 18, 2023

The Mitchell County Commissioners met in formal session at 8:30 a.m. on Monday, December 18, 2023. Chairman Jim Marshall and members Tom Claussen and Mike Cooper were in attendance.

The meeting was called to order and the Pledge of Allegiance was recited.

The minutes of the December 11, 2023 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

On motion by Jim Marshall and seconded by Tom Claussen Tracey Palen, Avery LaComb, and Kelly Reling were appointed to the Mitchell County Tourism Board. Motion carried by unanimous vote. The commissioners extended their appreciation to the board members stepping down.

On motion by Tom Claussen and seconded by Mike Cooper a Neighborhood Revitalization for Avery Brothers for a 30'x48' three-sided open front building for \$35,000 was approved. Motion carried by unanimous vote.

Casey Frasier with Foley Tractor was present to give the commissioners calendars for the new year.

Bri Beck, NCRPC, was present with CVR Contracts. The county was awarded \$141,642 in CVR funding. To apply for the funding the business had to be open prior to 2020 and the funds are to be used to make improvements to stay open in case of another pandemic. On motion by Tom Claussen and seconded by Mike Cooper the CVR Grant Contract was signed. Motion carried by unanimous vote.

On motion by Tom Claussen and seconded by Mike Cooper the annual fees for KAC were approved to be paid. Motion carried by unanimous vote.

Public Works Director Marty Hernandez was present with a project agreement for the Kansas Local Bridge Improvement Program. On motion by Jim Marshall and seconded by Tom Claussen Agreement No. 735-23 was approved and signed. Motion carried by unanimous vote. A bridge southeast of Beloit will be replaced.

Missy McGinnis, EMS Director, and Donna Schmitt, Sheriff's Department, were present to discuss a Tahoe purchase. McGinnis is requesting approval to purchase a 2018 Chevy Tahoe for \$20,000 from the Sheriff's Department. The purchase was approved on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. McGinnis said the EMS open house went well and the land purchase is wrapping up.

County Clerk Heather Weston requested approval to purchase election security items with a grant from the state. The items will be purchased using a 90% grant match program. The purchase was approved on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote.

The commissioners opened a letter from Kate Carter, CAD Law, LC, regarding back taxes paid to Mitchell County by James Hyman. The letter was forwarded to Mark Noah, County Attorney, for a response.

The meeting was adjourned at 9:30 a.m. on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Heather Weston, Mitchell County Clerk

The **December 18, 2023 Quarterly Department Head Meeting** was held at 9:30 a.m. Brian Streit, Maintenance, Marty Hernandez, Public Works, Clint Offutt, GIS, Jeff Roberg, IT, Tami Eck, Register of Deeds, Donna Schmitt, Sheriff's Dept, Missy McGinnis, EMS, Melinda Latham, Appraiser, Heather Weston, Clerk, David Dohe, EM, Cortney Murrow, County Health, and Becky Snook, Communications, were present. Department updates were given. The meeting was adjourned at 10:30 a.m. on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.