

July 27, 2020

The Mitchell County Commissioners met in formal session on Monday, July 27, 2020 at 8:30 a.m. with Chairman Jim Marshall and members Mike Cooper and Tom Claussen in attendance. Also attending was Terry Bailey, KSVV Radio, Jason Rabe, Beloit City Manager, David Dohe, Emergency Management Director, Sheriff Tony Perez, and USD 272 & 273 Superintendents, Jesse Janssen and Jeff Travis.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the July 13, 2020 meeting and waiver of the July 20, 2020 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

David Dohe, Emergency Management Director, presented a mass communication system called Everbridge which he would like to purchase to provide emergency information to all residents of Mitchell County, if they sign up for the service. It will be no cost to the residents of the County. SPARK Grant funds may be used for the purchase and it was a recommendation of the SPARK Committee. The total cost to purchase the system is \$26,420 for the program, installation, and training. It will have a yearly follow up cost of \$7,500 per year after that. The commission approved the purchase on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Wanda Backstrom, Community Corrections, presented the year-end financial statement for her program via TEAMS. The report was accepted on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Keegan Bailey, NCRPC Grant Coordinator for the SPARK Grant, met with the commission and requested a 20-minute executive session for Trade Secrets of a Corporation or Business. Motion was granted by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. County Clerk Chris Treaster, Jesse Janssen, Jeff Travis, Jason Rabe and Session began at 9:20 and ended at 9:40 with no decisions made in executive session.

Jeremy Armstrong, CEO of Mitchell County Community Hospital, met with the commission to discuss the Conroy Building which currently houses the County Health Department and is leased to the County by the hospital. After discussion, Mr. Armstrong informed the board that due to being a critical access hospital the income they receive for the lease interferes with their financial statement qualifying them for critical access designation. Mr. Armstrong was going to discuss the issue with the hospital board and let the commission know their decision.

Cortney Murrow, County Health Administrator, discussed the current status of COVID in Mitchell County and the reopening of schools. Mrs. Murrow also presented a bid for Electronic Medical Records software called Nightingale Notes (CHAMP Software) that will allow she and her staff to update patient records via tablet and also make billing easier. The initial cost of the software is \$15,472 which would hopefully qualify for SPARK Grant funds. The following 5-year cost would be \$10,552 each year. The commission approved the purchase on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Mrs. Murrow also informed the commission that the electronic sign she wants to purchase has a cost of \$21,000 including shipping and installation. They are waiting on approval from KDOT prior to the purchase.

Mrs. Murrow requested a 10-minute executive session for non-elected personnel which was granted on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote. Session began at 10:25 and ended at 10:35 with no decisions made in executive session.

The meeting was adjourned at 10:45 on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Chris Treaster, Mitchell County Clerk