

July 17, 2023

The Mitchell County Commissioners met in formal session at 8:30 a.m. on Monday, July 17, 2023. Chairman Jim Marshall and members Tom Claussen and Mike Cooper were in attendance.

The meeting was called to order by the Chairman and the Pledge of Allegiance was recited.

The minutes of the July 10, 2023 meeting were approved as written on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Missy McGinnis, EMS Director, along with employees Matt Lichtenwalter, Andrew Allen, and James Buller was present to give updates. The EMS station had their state inspection and had two marks for expiration dates and training forms. McGinnis would like to purchase a new inventory system called Boundtree Operative IQ. This program will track inventory, fleet maintenance, and narcotics. The initial set up fee is \$3,720 with a yearly fee of \$2,220. She believes we will qualify for a 50% discount which would make this system cheaper than our current system. The new system would streamline all of the processes for EMS. Boundtree Operative IQ was approved on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Stacy Allen is working on two grants for an AmbuMan. Employees found black mold due to a broken water line. Brian Striet, Maintenance Supervisor, has taken care of the problem and suggested they get their vents vacuumed out.

McGinnis then requested a 5-minute executive session for a land acquisition per KSA 75-4318 with the three commissioners, Heather Weston, Mitchell County Clerk, and the EMS employees in attendance. On motion by Tom Claussen and seconded by Mike Cooper the executive session was granted. Motion carried by unanimous vote. Session started at 8:55 a.m. and ended at 9:00 a.m. when it was extended for 5 more minutes on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote. Session started at 9:00 a.m. and ended at 9:05 a.m. with no decisions being made in executive session.

Deputy Clerk and HR Supervisor Lynne Imboden was present to discuss the county's shared vacation policy. In order to give vacation to another employee there needs to be a qualifying event, such as, illness or injury of the employee or immediate family member. If there is not a qualifying reason there could be tax implications for the county. A new shared leave policy has been written up for the county handbook. The smoking policy was updated. No smoking, which includes vaping, e cigarettes and smokeless tobacco, will be allowed in any county building, vehicle or machinery. On motion by Tom Claussen and seconded by Mike Cooper both policies were approved. Motion carried by unanimous vote.

A Neighborhood Revitalization for Travis & Elizabeth Krone for a 60x80x18 residential building for the amount of \$329,500 was approved on motion by Tom Claussen and seconded by Mike Cooper. Motion carried by unanimous vote.

Tony Perez, Sheriff, was present to discuss updates. The sheriff's department has purchased a Tahoe from Karl Chevrolet in Iowa and Wyandotte County officials visited and will be bringing inmates in the future. The jail has raised their daily rate to \$50/inmate and there was a discussion about the food contract for the jail. The sheriff's department is currently fully staffed.

Public Works Director Marty Hernandez was present to discuss updates. Work is still being done on the new road and bridge shop and the weather is not cooperating as the county crew has started overlaying blacktops in the county. Public Works is short a couple employees.

The meeting was adjourned at 9:53 a.m. on motion by Mike Cooper and seconded by Tom Claussen. Motion carried by unanimous vote.

Jim Marshall, Chairman

ATTEST: Heather Weston, Mitchell County Clerk