

July 8, 2019

The Mitchell County Commissioners met in formal session on Monday, July 8, 2019 at 8:30 a.m. in the Commissioner's Room of the Mitchell County Courthouse. Present were Chairman Mike Cooper and members Jim Marshall and Tom Claussen. Also present was Jason Rabe, Beloit City Manager; Heather Hartman, Community Development Director; and Terry Bailey, KSVV Radio.

The meeting was called to order at 8:30 and the Pledge of Allegiance was recited.

The minutes of the July 1, 2019 meeting were approved as written on motion by Tom Claussen and seconded by Jim Marshall. Motion carried by unanimous vote.

Eric Hamel, EMS Director, presented his regular monthly report to the commission.

Cortney Murrow, County Health Administrator, and Jenny Lundine, Bookkeeper, met with the commission to have them write-off \$645.30 in outstanding debts from 2017. The commission approved the write-offs on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote.

Tony Perez, Sheriff, informed the commission that he was going to purchase 6 cameras for the patrol vehicles in the amount of \$33,620. They had applied for a grant to help with the purchase but it had been denied. They have 2 new cameras currently and they work well and automatically upload the video streams when the cars are in the parking lot at the law enforcement center.

Treasurer Yvonne Melton met with the commission and requested a 15-minute executive session for non-elected personnel which was granted on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote. Session began at 9:50 and ended at 10:05 when it was extended 5-minutes on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote. Session ended at 10:10 with no decisions in executive session. Following the executive session the commission requested Lynne Imboden, Payroll Clerk, to join the meeting. They questioned her regarding balancing the payroll account amounts to the information sheets given to her by the Clerk's office. Ms. Imboden responded that she thought she had resolved the issue of the \$.05 difference in the KPERS amount and had given a sheet to the Treasurer showing the correct amounts. The Treasurer concurred. Ms. Melton stated that the balance in the bank was still off \$340.12 since November of 2017. Clerk Chris Treaster questioned how they could balance on daily statements if they were off that amount. Ms. Melton stated that the balances in the Clerk's office are not the same as her reconciled bank statements. The commission requested that Ms. Imboden check and make sure reports and sheets provided to the Treasurer balance and she stated that she and the Treasurer had agreed earlier that she would provide all that information from now on.

The meeting was adjourned at 10:30 on motion by Jim Marshall and seconded by Tom Claussen. Motion carried by unanimous vote.

_____ Mike Cooper, Chairman

ATTEST: _____ Chris Treaster, Mitchell County Clerk